

95392

To: Honorable Members of the Board of Acquisition and Contract

From: Robin Schlaff
Director, Office for Women

Date: August 15, 2022

Subject: Authority to enter into a grant agreement with the New York State Office of Victim Services to accept a grant for a total amount not to exceed \$377,616.00 with matching funds of 25% to enable the County of Westchester to participate in the Victim and Witness Assistance Grant Program to operate the Westchester County Family Justice Center for a three (3) year period commencing on October 1, 2022 and continuing through September 30, 2025.

The County of Westchester ("County"), acting by and through the Westchester County Office for Women, is requesting authority to enter into a grant agreement with the New York State Office of Victim Services ("OVS") to accept a grant for a total amount not to exceed \$377,616.00 to participate in the Victim and Witness Assistance Grant Program (the "Program") in order to operate the Westchester County Family Justice Center (the "Agreement"). Pursuant to the terms of the Agreement, the County will be required to contribute 25% in matching funds towards the Program, in an amount not to exceed \$94,404.00. The term of the Agreement will be for a three (3) year period commencing on October 1, 2022 and continuing through September 30, 2025. The funding amount per year will not exceed \$125,872.00.

In order to provide the necessary services included in the grant application, the County will be separately seeking authority from your Honorable Board to enter into an agreement with an independent consultant to serve as Director of the Westchester County Family Justice Center ("FJC").

The proposed Agreement does not constitute a procurement and as such is not subject to the requirements of the County Procurement Policy.

The proposed Agreement will serve a public purpose by making available to the County certain Federal pass-through funds that the County can and will use to operate the FJC.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of the public health, safety and general welfare, as operating the FJC will ultimately enhance the safety and independence of victims of abuse because victims

who are empowered to learn how to develop and maintain their own safety are not as likely to return to dependence on their abusers.

The goal and objective of the proposed Agreement is also in the best interests of the County in terms of fiscal responsibility, as it will make available to the County certain Federal pass-through funds for the aforementioned work.

The proposed Agreement will be tracked and monitored by the Office for Women.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms and d) can and will comply with all of the Grant Terms.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/25/2022 - RAYMOND J. COLE, COUNTY SECRETARY

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into a grant agreement with the New York State Office of Victim Services ("OVS") pursuant to which the County will accept a grant awarded to it by OVS under OVS' Victim and Witness Assistance Grant Program, for a total amount not to exceed \$377,616.00, to participate in the Victim and Witness Assistance Grant Program (the "Program") in order to operate the Westchester County Family Justice Center; and be it further

RESOLVED, that the funding amount per year will not exceed \$125,872.00; and be it further

RESOLVED, that pursuant to the terms of the grant agreement, the County will be required to contribute 25% in matching funds towards the Program, in an amount not to exceed \$94,404.00; and be it further

RESOLVED, that the term of the Agreement will be for a three (3) year period commencing on October 1, 2022 and continuing through September 30, 2025; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Revenue Source	Trust Account	Dollars	Funding Year(s)
263	11	940X	9853	T940	\$125,872.00	2022-2023
263	11	940Y	9853	T940	\$125,872.00	2023-2024
263	11	940Z	9853	T940	\$125,872.00	2024-2025

Budget Funding Year(s): 2022-2025 **Start Date:** 10/1/2022 **End Date:** 9/30/2025
 (must match resolution)

\$377,616.00
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
 Federal Aid \$377,616.00
 Other _____