

#95371

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation
DATE: August 16, 2022
SUBJECT: Resolution to Award to the Sole Bidder
Contract No. 22-200
Garage Door Maintenance and Services
at DPW Maintained Facilities
Westchester County, New York
Contractor: United Steel Products, Inc.
Amount: \$364,650.00

On July 27, 2022 the County of Westchester ("County") received and opened one (1) bid for Contract No. 22-200 for Garage Door Maintenance and Services at DPW Maintained Facilities, Westchester County, New York.

One (2) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by ten (10) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those ten (10) entities and to an additional seventy six (76) suppliers and contractors.

The bid was reviewed by the Department of Public Works and Transportation ("Department") and it was determined that United Steel Products, Inc. submitted the sole bid in the amount of \$364,650.00.

The sole bidder has been investigated and it has been found that United Steel Products, Inc.:

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget
- Other

The objective of this contract is to maintain garage doors and associated operating equipment for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational along with protecting County property by maintaining perimeter security of County buildings.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 22-200 be awarded to United Steel Products, Inc. in the amount of \$364,650.00, subject to appropriations.

Payment for a portion of this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/16/2022 - PAYMOND SCULLY SECRETARY

RESOLUTION

CONTRACT NO. 22-200

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, Contract No. 22-200 for Garage Door Maintenance and Services at DPW Maintained Facilities, Westchester County, New York. Award to Sole Bidder, United Steel Products, Inc., Flushing, New York, in the amount of \$364,650.00. (1 bid); and be it further

RESOLVED, that as set forth in the Contract No. 22-200 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations, and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS
STATE OF NEW YORK
RAMOND SCARLETT, SECRETARY

RESOLUTION

Contract No. 22-200

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 2,830.00 (2022)
	101	46	3300	4380		\$ 800.00 (2022)
	101	46	3400	4380		\$ 3,615.00 (2022)
	161	44	4110	4380		\$ 2,840.00 (2022)
	101	46	3200	4380		\$33,960.00 (2023)
	101	46	3300	4380		\$ 9,570.00 (2023)
	101	46	3400	4380		\$43,380.00 (2023)
	161	44	4110	4380		\$34,640.00 (2023)
	101	46	3200	4380		\$33,960.00 (2024)
	101	46	3300	4380		\$ 9,570.00 (2024)
	101	46	3400	4380		\$43,380.00 (2024)
	161	44	4110	4380		\$34,640.00 (2024)
	101	46	3200	4380		\$31,130.00 (2025)
	101	46	3300	4380		\$ 8,770.00 (2025)
	101	46	3400	4380		\$39,765.00 (2025)
	161	44	4110	4380		\$31,800.00 (2025)

Budget Funding Year(s): 2022-2025 **Start Date:** November 1, 2022 **End Date:** October 31, 2025
 (must match resolution)

Funding Source: **Tax Dollars** \$260,730.00 County _____

State Aid _____

\$364,650.00 **Federal Aid** _____

(must match resolution)

Other \$103,920.00 Airport Special Revenue Fund

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/25/2022, RAYMOND SCULKY, SECRETARY