

**95142**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Dr. DaMia Harris-Madden  
Executive Director, Youth Bureau

**DATE:** July 28, 2022

**SUBJECT:** Request authority for the County of Westchester to enter into an agreement with Kingdom Community Consultants LLC to operate its Booker T. Washington Training Program, for the period from July 13, 2022 through December 31, 2022, for an amount not to exceed \$100,000.00, payable quarterly pursuant to an approved budget

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Authority is hereby requested for the County of Westchester, acting by and through its Youth Bureau ("County"), to enter into an agreement (the "Agreement") with Kingdom Community Consultants LLC ("KCC"), pursuant to which KCC will operate its Booker T. Washington Training Program ("Program"), for the period from July 13, 2022 through December 31, 2022, for a total amount not to exceed \$100,000.00, payable quarterly, pursuant to an approved budget.

The Program is designed to expose youth to opportunities available in the various technical trade industries. Participants learn introductory carpentry, plumbing, electrical, and general contracting. Through group skill development projects, youth learn technical skills, project management/planning skills and team work while preparing themselves for the workforce.

The proposed Agreement will serve a public purpose by providing a safe space for youth to acquire and develop new skills and an opportunity to form connections with the industry that can ensure a more productive future for them.

The goal and objective of the proposed Agreement is for KCC to serve approximately 30 youth.

The goal and objective of the proposed Agreement will be tracked and monitored by the Youth Bureau.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(xviii) thereof, which exempts contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of Westchester County.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

DHM/cm  
Attachment

**RESOLUTION**

Upon a communication from the Executive Director of the Youth Bureau, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Youth Bureau, (the “County”) is hereby authorized to enter into an agreement (the “Agreement”) with Kingdom Community Consultants LLC (“KCC”), pursuant to which KCC will operate its Booker T. Washington Training Program, for the period from July 13, 2022 through December 31, 2022, for an amount not to exceed One Hundred Thousand and 00/100 Dollars (\$100,000.00), payable quarterly pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to KCC, then KCC shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept.	Major Program, Program & Phase, Or Unit	Sub Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	52	2508	0011	5100	N/A	\$100,000	2022

**Budget Funding Year(s)** 2022  
(must match resolution)

**Start Date:** 7/13/2022      **End Date:** 12/31/2022

\$100,000  
(must match resolution)

**Funding Source:** Tax Levy \$100,000  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_  
Other \_\_\_\_\_