

94693

DATE: July 12, 2022

TO: The Honorable Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

Re: Authority to amend a resolution Approved on August 19, 2021, as amended by a resolution approved on April 7, 2022, which together authorized the County of Westchester to enter into Memoranda of Agreement with each of twenty (20) coalition partners, pursuant to which each partner would participate in a COVID-19 - related health promotion program for the period from July 1, 2021 through June 30, 2023 in a total aggregate amount not-to-exceed \$360,000.00, in order to add one (1) additional coalition partner to the list: Family Service Society of Yonkers, with the Memorandum of Agreement to begin August 1, 2022 and continue through June 30, 2023, subject to the same terms and conditions.

By resolution approved on August 19, 2021 (the "August 19, 2021 Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Health (the "Department"), to enter into Memoranda of Agreement ("MOA") with each of fifteen (15) coalition partners, pursuant to which each partner would participate in a COVID-19 - related health promotion program, for the period from July 1, 2021 through June 30, 2023, in a total aggregate amount not-to-exceed \$360,000.00, in individual amounts not-to-exceed \$10,000.00 per MOA, payable at the rate of \$2,000.00 per educational session provided.

Thereafter, by resolution approved on April 7, 2022 (the "April 7, 2022 Resolution"), your Honorable Board authorized the County to amend the August 19, 2021 Resolution to authorize the County enter into Memoranda of Agreement ("MOA") with each of five (5) additional coalition partners, as follows: Union Baptist Church, d/b/a New Union Church of New Rochelle; New Rochelle Municipal Housing Authority; First Baptist Church of Bronxville; Lifting Up Westchester, Inc. and City of Restoration Ministries, pursuant to which each partner would participate in a COVID-19 - related health promotion program, to commence upon execution by the parties and continue through June 30, 2023, subject to the same terms and conditions as stated in the August 19, 2021 Resolution.

Authorization is now respectfully requested to further amend the August 19, 2021 Resolution, as amended by the April 7, 2022 Resolution, by adding one (1) additional coalition partner to the list: Family Service Society of Yonkers, in order to enter into an MOA to begin August 1, 2022 and continue through June 30, 2023, subject to the same terms and conditions as stated in the August 19, 2021 Resolution, as amended by the April 7, 2022 Resolution.

The County, through the Department, has received a grant (the “Grant”) from the U.S. Department of Health and Human Services (HHS) to be used to provide community-based participatory approaches to reducing COVID-19 disparities and increasing patient health literacy in Westchester County. As a condition of receiving the Grant, WCDH must enter into Memoranda of Agreement with a coalition of healthcare providers, community organizations, and faith networks in a COVID-19-related health promotion program in which the Department will be the lead agency.

Among other things, the coalition partners will: provide a venue for and participate in collaborative meetings to share educational methods and collectively develop content and format of curriculum; ensure adherence to National Standards for Culturally and Linguistically Appropriate Services; assist the Department in recruiting and training potential health educators to disseminate COVID-19 information in communities in need; and identify hard-to-reach populations who will most benefit from COVID-19 educational programming.

The MOA’s will serve a public purpose by reducing racial and ethnic health disparities related to COVID-19 in Westchester County, with emphasis on geographic areas of focus.

The goals and objectives of the MOAs are to design and implement a health promotion program for Westchester residents who reside in one of the 55 census tracts in the upper quartile of the Social Vulnerability Index, which comprise Yonkers, Port Chester, Mount Vernon, Ossining, Tarrytown, and New Rochelle.

The MOAs are exempt from the Westchester County Procurement Policy (the “Policy”) pursuant to Section 3(a) ix thereof, which exempts contracts with educational professionals. In addition, since these services are funded with Federal grant monies, they are also subject to Federal procurement requirements. The Federal procurement regulations (2 CFR§ 200.320) require that contracts be competitively procured, unless such contracts are deemed to be “non-competitive” procurements. Since none of the MOAs will exceed \$10,000.00 in funding, they constitute “Micro-purchases” under the Federal procurement regulations and, as such, are exempt from Federal procurement pursuant to 2 CFR§ 200.320 (c)(1).

Except as otherwise stated herein, all other terms and conditions of the August 19, 2021 Resolution as amended shall remain the same.

Accordingly, authority is respectfully requested from your Honorable Board for the County to enter into these MOAs.

SA/DC/mj
Attachment

RESOLUTION

Upon a communication from the Commissioner of Health, it is hereby

RESOLVED, that the Resolution approved on August 19, 2021 (the “August 19, 2021 Resolution”), as amended by the Resolution approved on April 7, 2022 (the “April 7, 2022 Resolution”), which together authorized the County of Westchester (the “County”) acting by and through its Department of Health (the “Department”), to enter into Memoranda of Agreement (“MOA”) with each of twenty (20) coalition partners, pursuant to which each partner would participate in a COVID-19 - related health promotion program to provide community-based participatory approaches to reducing COVID-19 disparities and increasing patient health literacy in Westchester County, in a total aggregate amount not-to-exceed \$360,000.00, be hereby further amended in order to add one (1) additional coalition partner to the list: Family Service Society of Yonkers, to enter into an MOA to begin on August 1, 2022 and continue through June 30, 2023, subject to the same terms and conditions set forth in the August 19, 2021 Resolution, as amended by the April 7, 2022 Resolution; and, be it further

RESOLVED, that except as otherwise stated herein, all other terms and conditions of the August 19, 2021, as amended by the April 7, 2022 Resolution, shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Agreement #

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A					

Budget Funding Year(s) (must match resolution) 2022-2023 Start Date 08/01/2022 End Date 07/31/2023

Funding Source Tax Dollars _____
 State Aid _____
 Federal Aid _____
 (must match resolution) Other _____