

94320

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable George Latimer
County Executive
Robin Schlaff
Director, Office for Women

Date: June 24, 2022

Subject: Authority to enter into a first amendment to an agreement with Legal Services of the Hudson Valley, for the provision of free comprehensive legal services to indigent persons and legal assistance to low income immigrants at the County's Mount Vernon District Office, for a term commencing on January 1, 2022 and continuing through December 31, 2022, in an amount not to exceed \$459,964.00, in order to increase the square footage of the licensed premises being used for the provision of these services, at no additional cost.

On March 10, 2022, your Honorable Board approved a resolution authorizing the County of Westchester, (the "County"), to enter into an agreement with Legal Services of the Hudson Valley ("LSHV") wherein LSHV agreed to provide free comprehensive legal services to indigent persons as well as legal assistance to low-income immigrants at the County's Mount Vernon District Office, for a term commencing on January 1, 2022 and continuing through December 31, 2022, in an amount not to exceed Four Hundred Fifty-Nine Thousand Nine Hundred Sixty-Four and 00/100 (\$459,964.00) Dollars, net of County charges, payable quarterly, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The County has agreed to increase the square footage of the licensed premises used by LSHV for the provision of these services, at no additional cost. This increase in space will enable LSHV to house its current staff, many of whom were working remotely on a rotating basis due to lack of space and were unable to meet with clients privately in separate offices, improve client access to the office, with a sensitivity to the need for continued social distancing, and better meet the high demand for LSHV in person services.

Authority is respectfully requested to enter into a first amendment ("First Amendment") to the Agreement in order to increase the square footage of the licensed premises used by LSHV to provide these important services, at no additional cost. All other terms and conditions of the Agreement shall remain the same.

The proposed First Amendment will serve a public purpose by assisting LSHV to better provide legal services to indigent persons and low-income immigrants who reside in southern Westchester County.

The goals and objectives of the proposed First Amendment are to provide advice, counsel, brief services and direct representation in civil matters including housing, public benefits, education, elder law, consumer, employment and family law matters to indigent persons and low-income immigrants residing in southern Westchester County.

The goals and objectives of the First Amendment will be tracked and monitored by the Office for Women.

We respectfully recommend the adoption of the attached resolution.

GL/RS/LA
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/21/2022 - RAYMOND SCUKKY, SECRETARY

RESOLUTION

Upon a communication from the County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through the Office for Women, is hereby authorized to enter into a first amendment to an agreement (the "Agreement") with Legal Services of the Hudson Valley for the provision of free comprehensive civil legal services to indigent persons as well as legal assistance to low-income immigrants at the County's Mount Vernon District Office, for a term commencing January 1 2022 and continuing through December 31, 2022, in an amount not to exceed \$459,964.00, net of County charges, payable quarterly pursuant to an approved budget, in order to increase the square footage of the licensed premises at no additional cost; and be it further

RESOLVED, that except as amended hereby, all other terms and conditions of the Agreement shall remain the same and in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
					\$0	

Budget Funding Year(s) 2022 Start Date: 1/1/2022 End Date: 12/31/2022
 (must match resolution)

\$0.00
 (must match resolution)

Funding Source: Tax Dollars \$0.00
 State Aid _____
 Federal Aid _____
 Other _____

APPROVED BOARD OF ACQUISITION CONTRACT # 21/22-2022- PAYMOND SPAINI SECRETARY