



OnBase: 94291

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles  
President

DATE: June 27, 2022

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with Barile Gallagher & Associates Consulting Engineers, PC, in connection with Engineering Services for Administration Building Renovation, Westchester Community College, Valhalla, New York (WCC-22-935)

---

Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with engineering services for Administration Building Renovation, Westchester Community College, Valhalla, New York.

The objective of this project will be to renovate the mechanical systems in the Administration Building. The renovation will include replacing four roof top HVAC units and address major plumbing repairs in the boiler room.

On December 13, 2021, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide engineering services for this project. The Professional Prequalification Board approved a list of seven (7) qualified firms. As the fee is estimated to be less than \$250,000, on June 14, 2022 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three (3) qualified firms to possibly perform said services. The three firms were:

1. Barile Gallagher & Associates Consulting Engineers, PC  
39 Marble Avenue  
Pleasantville, NY 10570
2. OLA Consulting Engineers, PC  
50 Broadway  
Hawthorne, NY 10532
3. Collado Engineering, DPC  
445 Hamilton Avenue, Ste 608  
White Plains, NY 10601

After careful consideration, the Professional Selection Board ranked the firm of Barile Gallagher & Associates Consulting Engineers, PC, as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Director of the Physical Plant, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/21/2022 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon communication from the President, Westchester Community College, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Barile Gallagher & Associates Consulting Engineers, PC, 39 Marble Avenue, Pleasantville, NY 10570, for engineering services for Administration Building Renovation, Westchester Community College, Valhalla, New York.

Agreement No. WCC-22-935

Account to be Charged/ Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	381	32	WCC-89-01-E	6020/01	141-2021	

Budget Funding Year(s): 2022 Start Date: 9/1/22 End Date: 12/31/24  
(must match resolution)

Funding Source: Tax Dollars: 50% Contractor Federal I.D. No./  
Social Security No.: \_\_\_\_\_  
State Aid: 50% Vendor No.: \_\_\_\_\_  
Federal Aid: \_\_\_\_\_  
Encumbrance No.: \_\_\_\_\_  
Other: \_\_\_\_\_

\$ \_\_\_\_\_  
(must match resolution)

---

APPROVED BOARD OF ACQUISITION & CONTRACTS 9/21/2022 RAYMOND SCULKY, SECRETARY