



OnBase: 94290

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles
President

DATE: June 27, 2022

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C., in connection with Engineering Services for Roof Replacements, Phase V, Westchester Community College, Valhalla, New York (WCC-22-934)

Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with engineering services for Roof Replacements, Phase V, Westchester Community College, Valhalla, New York.

The objective of this project will be to replace the roofs on the Science Building and Hankin Academic Arts Building, and replace the gutter system on the Library Building. The renovation will remedy all roof leaks and water damage.

On December 13, 2021, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide engineering services for this project. The Professional Prequalification Board approved a list of seven (7) qualified firms. As the fee is estimated to be less than \$250,000, on June 14, 2022 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best five (5) qualified firms to possibly perform said services. The five firms were:

1. H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C.
2700 Westchester Avenue, Ste 415
Purchase, NY 10577
2. Lothrop Associates, LLP, Architects
333 Westchester Avenue
White Plains, NY 10604
3. DCAK-MSA Architecture and Engineering, PC
27 Barker Avenue, Suite 1001
White Plains, NY 10601
4. La Rocca Greene Architects, LLC
253 Route 202
Somers, NY 10589
5. GF55 Architects, LLP
10 Martin Road
Rye, NY 10580

After careful consideration, the Professional Selection Board ranked the firm of H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C., as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Director of the Physical Plant, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/25/2022 - RAYMOND SULKY, SECRETARY

RESOLUTION

Upon communication from the President, Westchester Community College, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C., 2700 Westchester Avenue, Ste 415, Purchase, NY 10577, for engineering services for Roof Replacements, Phase V, Westchester Community College, Valhalla, New York.

Agreement No. WCC-22-934

Account to be Charged/ Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	381	32	WCC-79-05-E	6020/01	95-2021	

Budget Funding Year(s): 2022 Start Date: 9/1/22 End Date: 12/31/24

(must match resolution)

Funding Source: Tax Dollars: 50% Contractor Federal I.D. No./
 State Aid: 50% Social Security No.: _____
 Federal Aid: _____ Vendor No.: _____
 \$ _____ Encumbrance No.: _____
 (must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/23/22 - RAYMOND SCULKY, SECRETARY