

**94138**

**DATE:** June 22, 2022

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority for the County of Westchester to amend an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! to provide various support services for the elderly under the Community Services for the Elderly Program, in order to exercise the third of its four (4) extension terms to renew the Agreement for the program period commencing April 1, 2022 through March 31, 2023 in an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget

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By resolution approved on April 18, 2019 (the "April 18<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! ("VNY"), pursuant to which VNY would provide various support services to Westchester County seniors under the Community Services for the Elderly Program (the "Programs"), for the program period commencing on April 1, 2019 and continuing through March 31, 2020 (the "Initial Term"). In consideration for services rendered during the Initial Term, the County agreed to pay VNY an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget, with VNY contributing \$26,833 in matching funds to the Programs.

The April 18<sup>th</sup> Resolution further authorized that the County could, at its sole option, extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Extension Term"), and that any renewal of the Agreement by the County would be on the same terms and conditions as the Initial Term, subject to acceptable past performance, the County's determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter by resolution approved on April 23, 2020, your Honorable Board authorized the County to renew the Agreement with VNY in order to exercise the first of its four Extension Terms authorized under the Agreement for the program period commencing

on April 1, 2020 through March 31, 2021 (the "First Extension Term"). State funding for the First Extension Term was at the same funding amount as the Initial Term (the First Amendment"). The First Amendment was subsequently executed.

Thereafter by resolution approved on April 22, 2021, your Honorable Board authorized the County to renew the Agreement with VNY to exercise the second of its four Extension Terms authorized under the Agreement for the program period commencing on April 1, 2021 through March 31, 2022 (the "Second Extension Term"). State funding for the Second Extension Term was at the same funding amount as the Initial Term, and the First Extension Term (the Second Amendment"). The Second Amendment was subsequently executed

The County has determined that it would like to renew the Agreement with VNY for a third extension term and now seeks the authority of your Honorable Board to further amend the Agreement with VNY in order to exercise the third Extension Term authorized under the Agreement for the program period commencing on April 1, 2022 through March 31, 2023 (the "Third Extension Term"). State funding for the Third Extension Term will be at the same funding amount as the Initial Term, and the subsequent Extension Terms.

For the 2021 - 2022 program year, VNY provided 1,358 units of service were provided to 107 (duplicated) Supportive Services Transportation volunteers; 1 unit of Volunteer Recognition were provided to 908 (duplicated) volunteers; 356 units were provided for Recruitment and placement services to 356 (duplicated) participants; 165 units were provided to the Evergreen Club's 1,976 (duplicated) seniors.

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTS 07/14/2022 RAYMOND SCULK, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! ("VNY"), to provide various support services for the elderly under the Community Services for the Elderly Program (the "Programs"), in order to exercise the third of the County's four (4) extension terms authorized under the Agreement for the program period commencing on April 1, 2022 through March 31, 2023 (the "Third Extension Term"); and be it further

**RESOLVED,** that in consideration for services to be rendered during the Third Extension Term, the County shall pay VNY an amount not to exceed \$80,498, payable pursuant to an approved budget; and be it further

**RESOLVED,** that VNY shall be required to contribute an amount not to exceed \$26,833 in matching funds to the Programs; and be it further

**RESOLVED,** that except as to be specifically amended hereunder, all remaining terms and conditions of the initial Agreement, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION 5/11/2022 - PRYMANO COUNTY SECRETARY

Initial Agreement: \$80,498  
 First Amendment: \$80,498  
 Second Amendment: \$80,498  
 Third Amendment: \$80,498  
 Total: \$321,992

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047X	GRNT	4380	T-047	\$80,498
Budget Funding Year(s) (must match resolution)	<u>2022 - 2023</u>		Start Date	<u>4/1/2022</u>		End Date	<u>3/31/2023</u>
Funding Source	Tax Dollars		\$0				
	State Aid		\$80,498				
\$80,498 (must match resolution)	Federal Aid		\$0				

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/11/2022 - RAYMOND SCULKY, SECRETARY