



Memorandum
Department of Health
145 Huguenot Street – 8th Floor
New Rochelle, N.Y. 10801

DATE: April 21, 2010

TO: Board of Acquisition and Contract

FROM: Cheryl Archbald, MD MPH
Acting Commissioner of Health

RE: Authorization to Amend an Approved Resolution to enter into an Agreement with the New York State Office of Homeland Security to receive grant funding in the not-to-exceed amount of \$233,698 for the Homeland Security Program grant, pursuant to an approved budget, by changing the agreement termination date from 8/09/2010 to 8/09/2011

On October 29, 2009, Your Honorable Board approved a Resolution (the "October 29, 2009 Resolution") which authorized the Westchester County Department of Health (the "WCDH") to enter into agreement with the New York State Office of Homeland Security ("NYSOHS") to accept funding for the Homeland Security Program grant in the amount not-to-exceed \$233,698, pursuant to an approved budget, for the contract period 8/10/2009 through 8/09/2010.

This contract has not yet been executed since the NYSOHS has delayed in sending the contract. The WCDH has since been notified that the agreement termination date has been changed from 8/09/2010 to 8/09/2011.

This contract will promote the public health, safety and general welfare of County residents by preparing, in advance, essential public health emergency resources to prepare for a potential H1N1 influenza outbreak in Westchester County.

The goals of this program are to enhance the medical community's ability to distribute medical countermeasures and to manage resources during a large scale public health emergency. Program objectives include, but are not limited to, the timely use of interventions known to prevent human illness, enhancement of disease surveillance and early event detection systems, maintenance of relevant laboratory support, development or enhancement of response plans and protocols, reducing the amount of time required to identify causes, risk factors and administration of appropriate interventions to those affected by H1N1 influenza outbreaks and restore normal health services.

Program tracking and monitoring are maintained through regular staff meetings, periodic review of emergency plans, updates through NYSDOH Commerce system, review of epidemiological data, and attendance and participation in local and state sponsored drills, meetings and trainings. Status reports are sent to the NYSOHS on a quarterly basis.

Except as specifically amended herein, all other terms and conditions of the October 29, 2009 Resolution shall remain the same.

Your approval of the attached resolution is respectfully requested.

/md

Attachment

