

**93412**

**DATE:** May 19, 2022

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority for the County of Westchester to amend an agreement with the Westchester Jewish Community Services, Inc. for the provision of the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program for the program period commencing on April 1, 2021 and continuing through March 31, 2022, in order to increase State funds under the second option term by \$2,315

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By resolution approved on April 18, 2019 (the "April 18th Resolution"), your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") to, among other things, enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS" also the "Contractor") to provide the Case Management – Geriatric Program, and Information, and Assistance Services (the "Programs") in accordance with the Community Services for the Elderly ("CSE") Program for the period commencing on April 1, 2019 through March 31, 2020 (the "Initial Term"). CSE State funding for the Programs was in an amount not to exceed \$40,375, payable at the agreed-upon unit costs. The Agreement was subsequently executed.

The April 18<sup>th</sup> Resolution further authorized the County, at its sole option, to extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Option Term"), and that any renewal of the Agreement by the County would be on the same terms and conditions as the Initial Term, subject to acceptable past performance, the County's determination that an extension is in its best interest, and the prior approval of your Honorable Board.

Thereafter by resolution approved on April 23, 2020, your Honorable Board authorized the County to amend the Agreement with WJCS in order to exercise the first of its four Option Terms for the program period commencing on April 1, 2020 and continuing through March 31, 2021 (the "First Option Term") at the same funding amount as the Initial Term (the First Amendment"). The First Amendment was subsequently executed.

Thereafter by resolution approved on April 8, 2021, your Honorable Board authorized the County to further amend the Agreement with WJCS in order to exercise the second of its four Option Terms for the program period commencing on April 1, 2021 and continuing through March 31, 2022 (the "Second Option Term") at the same funding amount as the Initial Term (the Second Amendment"). The Second Amendment was subsequently executed.

The Department was recently notified by WJCS that it has overserved under the Second Option Term but underserved under a separate Agreement with the County for the provision of CSE Case Management Services for Home-Delivered Meals Assessments ("HDM"). As such, WJCS has asked the Department if a portion of the HDM funds can be transferred to pay for the overserved Programs under the Second Option Term of the Agreement. The Department is amenable to the transfer of such funds in order to direct them to those programs where they are most needed. Accordingly, the County now seeks the authority of your Honorable Board to amend the Second Option Term under the Agreement with WJCS for the program period commencing on April 1, 2021 and continuing through March 31, 2022, for the limited purpose of increasing funds thereunder by \$2,315, from an amount not to exceed \$40,375, to an amount not to exceed \$42,690 (the "Third Amendment"). It should be noted that there will be no need for the County to seek the approval of your Honorable Board to reduce the funding under the the HDM Agreement because the HDM Programs were underserved and did not exceed the authorized amount.

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

Accordingly, I most respectfully recommend approval of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/16/2022 - RAYMOND S. JONES, COUNTY CLERK

## RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Senior Programs & Services (the "Department"), is hereby authorized to further amend an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") pursuant to which WJCS agreed to provide Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program in order to increase funding under the Second Option Term for the program period commencing on April 1, 2021 and continuing through March 31, 2022, by \$2,315, from an amount not to exceed \$40,375 to an amount not to exceed \$42,690; and be it further

**RESOLVED**, that except as to be specifically amended hereunder, all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS 06/16/2022 RAYMOND J. SULLIVAN, COUNTY CLERK

Initial Agreement: \$40,375  
 First Amendment: \$40,375  
 Second Amendment: \$40,375  
 Third Amendment: \$2,315  
 Total: \$123,440

Account to be  
 Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	047W	4380	1-047	\$2,315

Budget Funding Year(s) 2021 - 2022 Start Date: 4/1/2021 End Date: 3/31/2022  
 (must match resolution)

Funding Source

County  
 Tax Dollars: \$ 0

State Aid: \$2,315

\$2,315  
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/16/2022 - RAYMOND SCULKY, SECRETARY