

**93149**

DATE May 6, 2022

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution to exempt the procurement of an amendment to an agreement with Mount Vernon United Tenants from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof.

Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County Procurement Policy and Procedures (the "Policy") pursuant to Section 3(a)xxi thereof, the procurement of an amendment to an agreement between the County of Westchester and Mount Vernon United Tenants ("MVUT").

On or about August 9, 2021, the County entered into a short-form agreement (the "Agreement") with MVUT pursuant to which MVUT agreed to provide, among other things, assistance to residents throughout Westchester County and in particular, the municipalities of Mount Vernon, New Rochelle, Pelham and Tuckahoe with the submission of applications by tenants with rental arrears to prevent evictions for a term commencing on June 1, 2021 and continuing through May 31, 2022 for an amount not-to-exceed \$35,000, pursuant to an approved budget..

The proposed amendment will increase the amount not to exceed thereunder from \$35,000.00 to \$185,000.00, payable upon execution of the agreement and pursuant to an approved budget, and will also change the expiration date of the Agreement from May 31, 2022 to September 30, 2022.

Ordinarily, Section 6 of the Policy requires the County to issue an RFP to solicit proposals to procure this type of service. However, MVUT has been selected to receive additional funding as about 55% of the thousands of applications submitted to New York State have been Mount Vernon households needing eviction prevention assistance. Low income households are more likely to seek assistance with a nonprofit housing agency that they are knowledgeable about.

Pursuant to Section 3(a) xxi, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to

commencing such procurement, that compliance with the Policy would not be in the best interest of the County. For the reasons set forth above it is proposed that the best interest of the County would be served by exempting the procurement of an agreement with MVUT from the Procurement Policy.

Accordingly, a resolution to exempt the procurement of an amendment to an agreement with MVUT is hereby submitted for your consideration.

I recommend approval of this exemption.

NVD/cp/jpg  
Attachment

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## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals through the issuance of a request for proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an amendment to an agreement with Mount Vernon United Tenants to provide assistance to residents with the submission of applications to the New York State Emergency Rental Assistance Program portal, whereby the amount payable to MVUT will be increased by \$150,000, from \$35,000 to \$185,000, and the expiration date will be extended from May 31, 2022 to September 30, 2022.

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