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Date: April 11, 2022

To: Honorable Members of the Board of Acquisition and Contract

From: Bridget Gibbons, Director
Office of Economic Development

RE: Authority to exempt the procurement of an agreement with Westchester Jewish Community Services, Inc. to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development for the term May 1, 2022 through April 30, 2023 pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures.

Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Sec. 3(a) xxi thereof, the procurement of an agreement with Westchester Jewish Community Services, Inc. ("WJCS") to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development for the term May 1, 2022 through April 30, 2023 in the amount not to exceed \$94,000 (the "Agreement").

The proposed Agreement would provide bilingual case manager services 20 hours per week to referred individuals enrolled in the Launch 1000 Program, offered by the Westchester County Office of Economic Development.

Ordinarily, pursuant Section 6 of the Policy, the County is required to "solicit proposals through the issuance of a request for proposals." However, because the unique qualifications of WJCS to provide these services due to their wide range of programs, expertise referring people to programs offered by DSS and other organizations, their ability to provide a bilingual case manager, and provide all these services confidentially, it would be in the best interests of the County for WJCS to provide these services.

Therefore, pursuant to Section 3(a) xxi of the Policy, it is recommended that your Honorable Board determine, by resolution passed prior to commencing the procurement

of WCJS's services that compliance with procedural requirements of the Policy would not be in the best interest of the County.

Accordingly, a resolution to exempt the procurement of this agreement is hereby submitted for your Honorable Board's consideration. A separate resolution has been submitted requesting authority to enter into the Agreement.

BG/di
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2022 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Director of the Office of Economic Development, be it hereby

RESOLVED, that pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement between the County of Westchester and Westchester Jewish Community Services, Inc. to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2022 - RAYMOND S. JACOBI, SECRETARY