

92361

DATE: April 11, 2022

TO: The Honorable Board of Acquisition and Contract

FROM: Bridget Gibbons, Director
Office of Economic Development

SUBJECT: Authority to enter into an agreement with Westchester Jewish Community Services, Inc. to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development for the term May 1, 2022 through April 30, 2023, in an amount not to exceed \$94,000.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County") to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS") to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development for the term May 1, 2022 through April 30, 2023, in an amount not to exceed \$94,000, payable pursuant to an approved budget (the "Agreement").

Pursuant to the proposed agreement, WJCS will provide bilingual case manager services 20 hours per week to referred individuals enrolled in the Launch 1000 Program, offered by the Westchester County Office of Economic Development. The Senior bilingual case manager will conduct intake to assess the individual's needs and will provide services to no more than 45 individuals at a time.

The proposed Agreement will serve the public purpose of promoting the success of bilingual individuals in programs offered by the Westchester County Office of Economic Development, promoting their satisfaction with the referral, their workplans, and with completing the program. The proposed agreement and its progress will be monitored by County personnel.

A resolution to exempt the proposed Agreement from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)xxi thereof, was approved of even date herewith. It is respectfully requested and recommended that your Honorable Board approve the annexed Resolution.

BG/di
Attachment

RESOLUTION

Upon a communication from the County Executive, it is hereby

RESOLVED, that the County of Westchester (the "County") is authorized to enter into an agreement with the Westchester Jewish Community Services, Inc. to provide a bilingual case manager to provide assistance to individuals enrolled in programs offered by the Westchester County Office of Economic Development for the term May 1, 2022 through April 30, 2023, in an amount not to exceed \$94,000, payable pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Sub-unit	Trust Account	Dollars
101	11	0710	4380			\$94,000.00

Budget Funding Year(s)
(must match resolution)

Start Date: 05/01/2022

End Date: 04/30/2023

Funding Source

Tax Dollars \$94,000.00

State Aid _____

\$ 94,000 _____

Federal Aid _____

(must match resolution)

Other _____