



George Latimer
County Executive



Catherine Borgia
Chairwoman,
Westchester County
Board of Legislators

OnBase ID #92351

DATE: April 5, 2022

TO: The Honorable Board of Acquisition and Contract

FROM: Hon. Catherine Borgia, Chairwoman
Westchester County Board of Legislators

and

Hon. George Latimer
Westchester County Executive

SUBJECT: Authority to enter into an agreement with Community Service Associates, Inc. to provide meals to those in need in the Mount Vernon community for the term January 1, 2022 through December 31, 2022 in an amount not to exceed \$61,831.00.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County") to enter into an agreement with Community Service Associates, Inc. to provide meals to those in need in the Mount Vernon community for the term January 1, 2022 through December 31, 2022 (the "Agreement"). The proposed Agreement, in the not to exceed amount of \$61,831.00, will be paid one-half upon execution of the Agreement and one-half on or about September 1, 2022.

Community Service Associates Inc. programs provide of 72,000 meals per year to seniors, youth and anyone in need in the Mount Vernon community and its surrounds. The nutritious meals that will be provided pursuant to the proposed agreement, will benefit the most at-risk people in the community.

The proposed Agreement will serve the public purpose of promoting the public health, safety, and general welfare of County persons in need, by providing nutritious meals to individuals in need in Mount Vernon and surrounding areas. The proposed agreement and its progress shall be monitored by County personnel.

APPROVED BOARD OF ACQUISITION & CONTRACT 04/21/2022 RAYMOND SCULKY, SECRETARY

The Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) xiv thereof. It is respectfully requested and recommended that your Honorable Board approve the annexed Resolution.

GL/CB/di

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2022 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Chairwoman of the Westchester County Board of Legislators and the County Executive, it is hereby:

RESOLVED, that the County of Westchester (the "County") is authorized to enter into an agreement with the Community Service Associates, Inc. to provide meals to those in need in the Mount Vernon community for the term January 1, 2022 through December 31, 2022, in an amount not to exceed \$61,831.00, one-half payable upon execution the other half payable on or about September 1, 2022 (the "Agreement"); and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Chairwoman of the Westchester County Board of Legislators, or her duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$30,915.50
101	52	2508	0011	5100	\$30,915.50

Budget Funding Year(s) Start Date 1/1/22 End Date 12/31/22
 (must match resolution)

Funding Source Tax Dollars \$61,831.00
 State Aid _____
\$61,831.00 Federal Aid _____
 (must match resolution) Other _____