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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: March 22, 2022

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with Savin Engineers, P.C., an MBE firm, in connection with Engineering Services for Infrastructure Improvements, Hangar C-1, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York (#22-907)

Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with engineering services for Infrastructure Improvements, Hangar C-1, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to provide professional engineering services associated with infrastructure improvements to Hangar C-1 at Westchester County Airport ("Airport"). Concerns have recently been raised on the structural stability of the existing former abandoned air traffic control tower at the Airport. This structure currently serves as a mounting point for many radio antenna systems, some of which are for critical public life safety services. The determination that the tower is no longer structurally sound was made after inspections and surveys by the Department of Public Works and Transportation's ("Department") Engineering Division. The Department recommends the relocation of the radio antenna systems to Hangar C-1 at the Airport. Hangar C-1 no longer serves as an aircraft hangar and has been previously converted to a ramp vehicle support facility. In addition, the Department was recently notified by the Airport Manager of the need to relocate the Public Safety Airport Division (also known as the Airport Police Precinct) from Building One to Hangar C-1. Building One has reached the end of its useful life and cannot meet the future operational requirements of the Public Safety Airport Division. An existing capital project is in place for renovations and upgrades to Hangar C-1, but due to the current situation the capital program must be accelerated. This project may be done in multiple phases. The initial phase will define the scope of work and the required budget for the next phases of design and construction administration, for which funding will be appropriated as required to complete this project.

Failure to undertake this project may result in continued structural deterioration potentially leading to property damage and/or personal injury. This agreement will benefit the public as it will enhance the structural integrity of the radio antenna systems and provide a functional facility for the Public Safety Airport Division. Time is of the essence in order to undertake the infrastructure improvements to Hangar C-1 at the Airport as quickly as possible.

Due to the urgency of this project, the Commissioner of Public Works and Transportation requested that the accelerated consultant procurement procedure be followed to retain a consultant to provide the necessary engineering services for infrastructure improvements to Hangar C-1 at the Airport. In accordance with the Accelerated Qualification and Selection Procedure as outlined in the Rules of the Professional Prequalification and Selections Boards (Act 144-1996, §3D), on March 4, 2022, a statement outlining the aforementioned reason requiring the accelerated procedure, the qualifications of the proposed firm and the scope of work for infrastructure improvements to Hangar C-1 at the Airport was submitted to the Chair of the Professional Prequalification Board.

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The Chair of the Professional Prequalification Board on March 11, 2022, agreed that the accelerated consultant procurement procedure was warranted. Subsequently, these items were reviewed and approved by the Chair of the Professional Selection Board on March 14, 2022, and the firm was selected to perform said services. The firm is:

Savin Engineers, P.C. (*MBE*)
3 Campus Drive
Pleasantville, New York 10570

The above-mentioned firm has the expertise on similar projects, technical knowledge, staffing and is the best-qualified firm to accomplish this project in the timeframe allowed.

Savin Engineers, P.C. ("Consultant") is an engineering firm with significant experience in architectural, mechanical and structural facility improvement projects. In addition, the Consultant has worked with the County on various projects over the last several decades and has recently completed initial assessments of the Hangar C-1 building at the Airport.

It should be noted that this resolution only seeks authority to obtain a proposal and to negotiate a fee in connection with engineering services for the aforementioned work in order to fully inform your Honorable Board of the expected Consultant agreement. Authorization to enter into an agreement will be submitted to your Honorable Board for approval after satisfactory completion of negotiations with the Consultant.

I recommend adoption of the attached proposed Resolution.

HJG/JA/as

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to obtain a proposal and to negotiate a fee with Savin Engineers, P.C., an MBE firm, 3 Campus Drive, Pleasantville, New York 10570, for engineering services for Infrastructure Improvements, Hangar C-1, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

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Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	361	44	A0120-02-E	6120-03	BA #172-2015	

Budget Funding Year(s): 2022 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____
 Federal Aid: _____ Vendor No.: _____
 Other: _____ Encumbrance No.: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/14/2022 - RAYMOND SCULKA SECRETARY