

Robert P. Astorino
County Executive

Department of Social Services

Kevin P. Mahon
Commissioner

Date: April 14, 2010

To: Honorable Members of the Board of Acquisition and Contract

From: Kevin P. Mahon, Commissioner

Department of Social Services

Re: Authority for the County of Westchester to amend the agreements with four (4) agencies listed below for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor for the period from November 1, 2009 through October 31, 2010 by increasing the not to exceed amount of each agreement in the amounts stated below for an aggregate amount not to exceed \$81,180 to be paid pursuant to approved budgets.

By resolution approved on December 7, 2009, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), to enter into agreements with the five (5) parties listed below, for a total aggregate amount not-to-exceed \$254,000 and in the individual amounts set forth below for the period from November 1, 2009 through October 31, 2010 for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor. The Agreements were subsequently executed.

1.) Community Housing Innovations, Inc. (CHI)	\$42,500
2.) Westhab, Inc.	\$42,500
3.) Habitat for Humanity of Westchester, Inc.	\$42,000
4.) Putnam Northern Westchester BOCES	\$28,000
5.) Southern Westchester BOCES	\$99,000

By resolution approved on March 10, 2010, your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), to amend the resolution approved on December 7, 2009 to enter into agreements with the above said five (5) agencies for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor for a total aggregate amount not-to-exceed \$254,000 for the period from November 1, 2009 through October 31, 2010 in order to add one more agency, the City of Peekskill, acting by and through its Youth Bureau, to the list

of agencies already approved and to increase the total aggregate amount not to exceed by \$75,500 from an aggregate total not to exceed \$254,000 to a new aggregate total not to exceed \$329,500. The Agreement with the newly added agency was subsequently executed.

Authority is now respectfully requested to amend the agreements with four (4) agencies entered into pursuant to the resolution approved by your Honorable Board on December 7, 2009 in order to increase the not to exceed amount for each contract in the individual amounts as stated below, for an aggregate not to exceed amount of \$81,180 bringing the new total not to exceed amount for this program to \$410,680. The additional funding will be provided under a grant from the New York State Department of Labor.

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>Requested Amendment to Agreement</u>
1. CHI Inc.	\$42,500	\$26,000	\$68,500
2. City of Peekskill acting by and through its Youth Bureau	\$75,500	\$7,180	\$82,680
3. Westhab Inc	\$42,500	\$26,000	\$68,500
4. Habitat for Humanity of Westchester, Inc.	\$42,000	\$22,000	\$64,000

The additional funds will allow the issuance of monthly stipends to the participants as an incentive to complete the program and to provide additional supervision. The stipends will be utilized by the participants for personal incidentals such as transportation back and forth from home to the classroom and work sites. The additional supervision for the participants will allow for smaller groups of participants to be trained and allow staff to give more personal attention to the participants. Giving the participants this additional support service will ensure their successful completion of the program.

The agreements will serve a **public purpose** by obtaining the assistance needed to operate the Green Jobs Corps program and thereby train unemployed young adults, veterans, and spouses of veterans in the skills needed to enter and advance in "green" industries and occupations while enhancing the capacity of these local organizations to implement "green" jobs programs.

The goals and objectives of these agreements are to provide up to 90 at-risk youth, veterans and eligible spouses with a comprehensive range of educational, training and employment services and supports designed to prepare them for employment in Westchester's growing energy-efficiency building, construction and retrofit industries.

The goals and objectives of these proposed agreements are in the best interests of the County in terms of fiscal responsibility. These agreements will all be funded by a grant from the New York State Department of Labor (NYSDOL) with no cost to the County or the WPWIB. The possible reduced need for public assistance and increases in tax contributions by those trained under the program and, hopefully, subsequently employed will all be of direct benefit to the County and the entire WPWIB area.

Additionally, **the goals and objectives of these proposed agreements are in the best interests of the County in terms of health and the environment.** The training to be carried out under the overall Green Jobs Corps program will focus attention and resources on “green”, environmentally-friendly jobs and businesses, and thereby encourage the growth of environmentally-friendly industries in the region.

The goals and objectives of these proposed agreements will be tracked and monitored via the One Stop Operating System and monthly reports from case managers.

Because this is a new initiative, the Department does not have any outcomes to report at present. The Department will be closely monitoring the progress of this program.

If this resolution were not approved, the County and the WPWIB would not receive the assistance needed to achieve the goals of the Green Jobs Corps program for which NYSDOL made the aforementioned grant. Failing to achieve said goals would result in fewer local residents (specifically, at-risk youth, veterans and eligible spouses) being trained in ‘green’ jobs and industries, thereby depriving them of additional, marketable skills that would make them more competitive in the marketplace.

Except as specifically amended hereby, all remaining terms and conditions of the Agreements shall remain in full force and effect.

Accordingly, approval of the attached resolution by your Honorable Board is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-6-2010 - JOHANNY VIEIRA SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Social Services, be it hereby:

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), is hereby authorized to amend the agreements with four (4) agencies listed below for the provision of services to implement the Green Jobs Corps program for the period from November 1, 2009 through October 31, 2010 by increasing the not to exceed amount of each agreement in the individual amounts as set forth below for an aggregate amount not-to-exceed \$81,810 to be paid pursuant to an approved budget; and be it further

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>Requested Amendment to Agreement</u>
1. CHI Inc.	\$42,500	\$26,000	\$68,500
2. City of Peekskill acting by and through its Youth Bureau	\$75,500	\$ 7,180	\$82,680
3. Westhab, Inc	\$42,500	\$26,000	\$68,500
4. Habitat for Humanity of Westchester, Inc.	\$42,000	\$22,000	\$64,000

RESOLVED, that the total aggregate amount for all the contracts and the proposed amendments under this program should not exceed \$410,680; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Amount of the original Resolution:	\$254,000
Amount added through 1 st Amendment:	\$ 75,500
This Amendment:	<u>\$ 81,180</u>
Total	\$410,680

Account to be Credited/

Charged

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	275	22	994J	7340	1994	\$81,180

Budget Funding Year(s): 2009 Start Date: 11/01/09 End Date: 10/31/10.

(must match resolution)

Funding Source

\$81,180

(must match resolution)

Tax Dollars:

State Aid:

Federal Aid: 100 %

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-6-2010 - JOMARY VIEIRA, SECRETARY