

91643

DATE: March 9, 2022

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs & Services

RE: Request for authority for the County of Westchester to, among other things, amend its agreement with Pace University by and through its Women's Justice Center to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents, 60 years and over in order to: 1) exercise its third renewal under the Agreement for a term commencing on January 1, 2022 and continuing through December 31, 2022; and 2) reflect a Cost of Living Adjustment increase authorized by the Westchester County Board of Legislators under the Third Extension Term by \$22,644 from an amount not to exceed 141,523 to an amount not to exceed \$164,167 in County Tax Dollars.

By resolution approved March 7, 2019 (the "March 7th Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant"), to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program"), in an amount not to exceed \$126,609 in County funds, payable pursuant to agreed-upon unit costs for the term commencing on January 1, 2019 and continuing through December 31, 2019, with the County having the sole option to renew the Agreement for up to four (4) additional one (1) year periods (each an "Extension Term"), subject to availability of funds, acceptable past performance, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on February 13, 2020 (the "February 13th Resolution"), your Honorable Board authorized the County to amend the Agreement with the Consultant in order to exercise its first renewal option (the "First Extension Term") under the Agreement to provide the Program, for the program period commencing on January 1, 2020 and continuing through December 31, 2020 for an amount not to exceed \$130,407 in County Tax Dollars. The February 13th Resolution also authorized the County to incorporate a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans as required by the County (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on December 17, 2020, your Honorable Board authorized the County to amend the First Extension Term under the Agreement in order to increase funding by an additional \$6,330 in County Tax dollars that the Westchester

County Board of Legislators allotted to the Consultant, thereby increasing the not-to-exceed amount authorized under the First Extension Term from \$130,407 to \$136,737 in County Tax Dollars (the "Second Amendment"). The Second Amendment was subsequently executed.

Thereafter by resolution approved on April 29, 2021, your Honorable Board your Honorable Board authorized the County to amend the Agreement with the Consultant in order to: 1) exercise its second renewal option (the "Second Extension Term") under the Agreement to provide the Program for a term commencing on January 1, 2021 and continuing through December 31, 2021; and 2) to increase funding under the Second Extension Term by \$4,786 from an amount not to exceed 136,737 to an amount not to exceed \$141,523 in County Tax Dollars (the "Third Amendment"). The Third Amendment was subsequently executed.

The County has determined that it requires the Program services for the 2022 calendar year, and the Consultant has satisfactorily provided the Program under the original Agreement and the subsequent Extension Terms.

Therefore, the County now seeks the authority of your Honorable Board to amend the Agreement with the Consultant in order to: 1) exercise its third renewal option (the "Third Extension Term") under the Agreement to provide the Program for a term commencing on January 1, 2022 and continuing through December 31, 2022; and 2) reflect a Cost of Living Adjustment increase authorized by the Westchester County Board of Legislators under the Third Extension Term by \$22,644, from an amount not to exceed \$141,523 to an amount not to exceed \$164,167 in County Tax Dollars.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect.

For the 2021 program year, the Consultant provided 1,308 hours of legal assistance to seniors and conducted 15 trainings that benefited participants.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTROL
RAYMOND SCULLI, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER,
WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES,
BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant") for the provision of Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program") in order to: 1) exercise its third renewal option (the "Third Extension Term") under the Agreement to provide the Program for a term commencing on January 1, 2022 and continuing through December 31, 2022; and 2) reflect a Cost of Living Adjustment increase authorized by the Westchester County Board of Legislators under the Third Extension Term by \$22,644 from an amount not to exceed \$141,523 to an amount not to exceed \$164,167 in County Tax Dollars; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS 03/31/2022 PA 110103 SECRETARY

Initial Agreement: \$126,609
 First Amendment: \$130,407
 Second Amendment: \$6,330
 Third Amendment: \$141,523
 Fourth Amendment: \$164,167
 Total: \$569,036

Account to be Credited/Charged	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	686X	4380	T686	\$164,167

Budget Funding Year(s) 2022 Start Date 1/1/2022 End Date 12/31/2022
 (must match resolution)

Funding Source _____ Tax Dollars \$164,167
\$164,167
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/31/2022 - RAYMOND SCULLY, SECRETARY