

91638

DATE: March 9, 2022

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend its agreements with the two (2) entities listed in the attached Schedule "A" in order to exercise its third renewal option to provide Livable Communities Regional Host services for a term commencing on January 1, 2022 and continuing through December 31, 2022, in a total aggregate amount not-to-exceed \$71,000 in County tax dollars.

By resolution approved on February 21, 2019 (the "February 21st Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department") to enter into agreements (the "Agreements") with the two (2) entities (the "Contractors") listed in the attached Schedule "A" to provide Livable Communities Regional Host services (the "Program"), for a term commencing on January 1, 2019 and continuing through December 31, 2019 (the "Initial Term"), for a total aggregate amount not-to-exceed \$71,000 in County tax dollars, payable pursuant to an approved budget, in the individual amounts set forth in the attached Schedule "A." The Agreements were subsequently executed.

The February 21st Resolution also authorized that the County shall have the option pursuant to the Agreements to extend them for four (4) additional extension terms of one (1) year each, (each an "Option Term") based on the same terms and conditions as the Initial Term, except that funding may vary from year to year based on the availability of funds that would impact the not-to-exceed amount of the Agreements, subject to the prior approval of your Honorable Board.

By resolution approved on February 6, 2020, your Honorable Board authorized the County to amend the Agreements with the Contractors listed in the attached Schedule "A" in order to exercise its first renewal option (the "First Option Term") under the Agreements to provide the Program for a term commencing on January 1, 2020 and continuing through December 31, 2020 with funding at the same amount as the original

Agreement (the "First Amendment"). The First Amendment with each Contractor was subsequently executed.

By resolution approved on April 8, 2021, your Honorable Board authorized the County to amend the Agreements with the Contractors listed in the attached Schedule "A" in order to exercise its second renewal option (the "Second Option Term") under the Agreements to provide the Program for a term commencing on January 1, 2021 and continuing through December 31, 2021 with funding at the same amount as each Contractor's original Agreement and First Option Term (the "Second Amendment"). The Second Amendment with each Contractor was subsequently executed.

The County has determined that it requires the Program services for the 2022 calendar year. Both Contractors have satisfactorily provided the Program under their respective original Agreement and subsequent Option Terms.

Therefore, the County now seeks the authority of your Honorable Board to amend the Agreements with the Contractors listed in the attached Schedule "A" in order to exercise its third renewal option (the "Third Option Term") under the Agreements to provide the Program for a term commencing on January 1, 2022 and continuing through December 31, 2022. Funding for the Third Option Term shall be at the same amount as each Contractor's original Agreement, First Option Term and Second Option Term (the "Third Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreements, as previously amended, shall remain in full force and effect.

For the program year 2021, Livable Communities Coordinators had over 392,598 contacts with seniors through various Livable Communities projects

Your Honorable Board's approval of the attached resolution is therefore respectfully requested

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTING
RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend agreements (the "Agreements") with the two (2) entities (the "Contractors") listed in the attached Schedule "A" in order to exercise its third of four (4) renewal options (the "Third Option Term") under the Agreements to provide Livable Communities Regional Host services (the "Program") for a term commencing on January 1, 2022 and continuing through December 31, 2022. Funding for the Third Option Term will be in an aggregate amount not-to-exceed \$71,000 in County tax dollars, payable pursuant to an approved budget, in the individual amounts set forth in the attached Schedule "A" ; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreements, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS 02/13/2022 MAE CARPENTER, COMMISSIONER

Initial Agreement: \$71,000
 First Amendment: \$71,000
 Second Amendment: \$71,000
 Third Amendment: \$71,000
 Total: \$284,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object Sub Object	Trust Account	Dollars
	263	85	686X	4380	T686	\$71,000
Budget Funding Year(s) (must match resolution)	2022		Start Date	1/1/2022	End Date	12/31/2022
Funding Source	County Tax Dollars		<u>\$71,000</u>			
\$71,000 (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/31/2022 - RAYMOND SCULKY, SECRETARY

SCHEDULE "A"

COUNTY TAX DOLLARS

Livable Communities Regional Host Program

<u>CONTRACTOR</u>	<u>NOT-TO-EXCEED COUNTY FUNDS</u>
Family Services of Westchester, Inc.	\$35,000.00
Westchester Jewish Community Services, Inc.	<u>\$36,000.00</u>
TOTAL:	\$71,000.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/31/2012 - RAYMOND SCULKY, SECRETARY