

91634

DATE: March 9, 2022

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to, among other things, amend its agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Volunteer Recruitment and Recognition services in order to: 1) exercise its second of four (4) renewal options under the agreement for the program period commencing on January 1, 2022 and continuing through December 31, 2022; and 2) reflect a Cost of Living Adjustment increase authorized by the Westchester County Board of Legislators under the Second Option Term by \$4,471 from an amount not to exceed \$27,945 to an amount not to exceed \$32,416 in County Tax Dollars, payable pursuant to an approved budget.

By resolution approved on February 13, 2020, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") in an amount not to exceed \$25,750 in County funds to be paid pursuant to an approved budget, for the program period commencing on January 1, 2020 and continuing through December 31, 2020, with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods (each an "Option Term"), subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on December 17, 2020, your Honorable Board authorized the County to amend the Agreement in order to increase funding thereunder by an additional \$1,250 in County Tax dollars that the Westchester County Board of Legislators allotted to the Contractor, thereby increasing the not-to-exceed amount authorized under the initial term of the Agreement from \$25,750 to \$27,000 in County Tax Dollars (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on April 29, 2021, your Honorable Board authorized the County to amend the Agreement with the Contractor in order to: 1) exercise its first renewal option (the "First Option Term") under the Agreement to provide the Program, for the program period commencing on January 1, 2021 and continuing through December 31, 2021, and 2) increase the funding under the First Option Term by \$945 from an amount not to exceed \$27,000 to an amount not to exceed \$27,945 in County Tax Dollars (the "Second Amendment"). The Second Amendment was subsequently executed.

The County has determined that it requires the Program services for the 2022 calendar year, and the Contractor has satisfactorily provided the Program for the 2021 program period.

Therefore, the County now seeks authority from your Honorable Board to amend the Agreement with the Contractor in order to: 1) exercise its second renewal option (the "Second Option Term") under the Agreement to provide the Program, for the program period commencing on January 1, 2022 and continuing through December 31, 2022; and 2) reflect a Cost of Living Adjustment increase authorized by the Westchester County Board of Legislators under the Second Option Term by \$4,471 from an amount not to exceed \$27,945 to an amount not to exceed \$32,416 in County Tax Dollars to be paid pursuant to an approved budget (the "Third Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect.

For the 2021 program year, 409 combined units of services was provided to 339 unduplicated clients.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

Initial Agreement: \$25,750
 First Amendment: \$1,250
 Second Amendment: \$27,945
 Third Amendment: \$32,416
 Total: \$87,361

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686X	4380	T686	\$32,416
Budget Funding Year(s) (must match resolution)	<u>2022</u>		Start Date	<u>1/1/2022</u>	End Date	<u>12/31/2022</u>
Funding Source		County Tax Dollars	<u>\$32,416</u>			
<u>\$32,416</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/31/2022 - RAYMOND SULKY, SECRETARY