

George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

91073

DATE: February 15, 2022

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

RE: Authority to enter into an agreement with Youth Theatre Interactions, Inc. pursuant to which Youth Theatre Interactions, Inc. will provide performing arts education classes to county youth for the period from January 1, 2022 through December 31, 2022 for an amount not to exceed \$45,000 payable pursuant to an approved budget.

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Authority is requested from your Honorable Board for the County of Westchester ("County") to enter into an agreement with Youth Theatre Interactions, Inc. ("YTI") pursuant to which YTI will provide performing arts education classes to County youth for the period from January 1, 2022 through December 31, 2022 for an amount not to exceed \$45,000 payable pursuant to an approved budget (the "Agreement").

Pursuant to the terms of the Agreement, YTI will provide high quality performing arts education to students ranging in age from 6 through 19 years. YTI's instructors are all professionally trained and have working credits to their names. YTI will provide 25-27 classes weekly in dance, music, and drama specifically designed to promote structure and discipline while nurturing each child's creativity and critical thinking. The program will culminate in an annual recital, highlighting what has been learned throughout the program year.

The portion of this agreement that is federally funded is reimbursable through the Federal Child Care Block Grant which is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule). This Agreement is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)xiii and 3(a) xviii thereof.

The Agreement will serve a public purpose by providing a professional level arts education to instill confidence and foster the development of critical thinking and social and emotional skills among the County's youth.

The goals and objectives of this agreement are improved confidence and improved social and emotional skills among the participating County youth through participation in this program.

The goals and objectives are in the best interests of the County because the served youth will have improved confidence, critical thinking and social and emotional skills through participation in this program.

The program will be tracked and monitored by the Department using the Performance Measurement Indicators adopted by the Department. Monthly and quarterly reports will be submitted by the vendor. Regular site visits will be conducted by DSS program staff. The program office will be responsible for evaluating the effectiveness of the program.

Based on Performance Measurement Indicators, the Department is able to report that Youth Theatre Interactions served 363 youth in 2021, with an average retention rate of 80%, above the target retention rate of 50%.

Authority for the County to enter into the Agreement with YTI for the purposes as herein described is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT 02/24/2021 RAYMOND D. SCHUKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with Youth Theatre Interactions, Inc. ("YTI") pursuant to which YTI will provide performing arts education classes to County youth for the period from January 1, 2022 through December 31, 2022 for an amount not to exceed \$45,000 payable pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute said agreement and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONSTRUCTION  
APPROVED SCULLY, SECRETARY

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	101	22	8900	5960		\$45,000

Budget Funding Year(s): 2022 Start Date: 1/1/2022 End Date: 12/31/2022  
(must match resolution)

Funding Source

Tax Dollars: 46%  
State Aid: 31%  
Federal Aid: 23%

\$45,000

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/24/2022 - RAYMOND SCULKY, SECRETARY