

90567

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable George Latimer
Westchester County Executive
Robin Schlaff
Director, Office for Women

Date: January 28, 2022

Subject: Authority to enter into an agreement with Nonprofit Association of Westchester, Inc. to provide information, education and training for Westchester County nonprofit agencies and advance partnership collaborations and new business models to support efficient sustainability of services, for the period January 1, 2022 to December 31, 2022, for an amount not to exceed \$168,009.00.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with Nonprofit Association of Westchester, Inc. ("NPW") pursuant to which NPW will provide information, education and training for Westchester County nonprofit agencies and advance partnership collaborations and new business models to support efficient sustainability of services, for a term commencing January 1, 2022 and continuing through December 31, 2022, for an amount not to exceed \$168,009.00, payable quarterly pursuant to an approved budget.

NPW works to unify the County's nonprofit sector to advance positive social and economic change through advocacy, awareness building, and public activation. It is a resource for a vibrant learning community, offering cutting-edge training and professional development opportunities for the nonprofit workforce at all levels. NPW tracks emerging trends to prepare the nonprofit sector to meet present and future needs while elevating social issues and actionable solutions through education and events within the general community. NPW pursues and fosters connection and cooperation between community stakeholders to ensure the most efficient service provision to people and communities in need, the greatest positive social impact, and thriving communities.

The proposed Agreement will serve a public purpose as educating Westchester's nonprofit agencies will fortify the overall sector, support economic recovery from the pandemic, and strengthen these agencies as they transform lives, empower communities, and drive positive change.

The goals and objectives of the proposed Agreement are for NPW to provide the following:

- a nonprofit strategy series to provide tools to augment the quality of programming to people across the age spectrum and in communities across Westchester;
- nonprofit learning labs, focusing on grant writing, financial management as well as program impact; and
- community education and resources through NPW's website and electronic communications, while updating software and equipment as needed.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(ix) thereof, which exempts contracts with teachers, lecturers, and other educational professionals or experts.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/28/2022 - PATRICIA SCUKKY, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Nonprofit Association of Westchester, Inc. ("NPW") pursuant to which NPW will provide information, education and training for Westchester County nonprofit agencies and advance partnership collaborations and new business models to support efficient sustainability of services, for a term commencing January 1, 2022 and continuing through December 31, 2022, for an amount not to exceed \$168,009.00, payable quarterly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	52	2508	5100	N/A	\$168,009	2022

Budget Funding Year(s) 2022 Start Date: 1/1/2022 End Date: 12/31/2022
 (must match resolution)

\$168,009
 (must match resolution)

Funding Source: Tax Dollars \$168,009
 State Aid _____
 Federal Aid _____
 Other _____