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DATE: April 20, 2010

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to amend an agreement with Westchester Jewish Community Services, Inc. for respite sitter companion services for caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, in order to exercise the County's first renewal option and thereby extend the term of the agreement for one additional year and increase the amount not-to-exceed authorized under the agreement.

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By resolution approved on April 9, 2009, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS was to provide respite sitter companion services (the "Programs") to caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, for an amount not-to-exceed \$106,293, to be paid pursuant to an approved budget, for the period commencing on April 1, 2009 and continuing through March 31, 2010, and with the County having the sole option to renew the agreement for two additional one-year periods, subject to the further approval of your Honorable Board (the "Agreement").

The County now seeks authority to exercise the first renewal option under the Agreement and, as a result, (1) amend the term of the Agreement from April 1, 2009 through March 31, 2010 to April 1, 2009 through March 31, 2011, (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$103,093 for services to be rendered during the renewal period from April 1, 2010 through March 31, 2011, for a new total contract amount not-to-exceed of \$209,386; and (3) reflect the County's one remaining option for a one-year renewal under the Agreement (the "Amended Agreement"). In addition, WJCS will contribute to the Program, \$3,200 in matching funds.

The proposed Amended Agreement will serve a public purpose by continuing to provide supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds help provide the support that enables caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments.

The goal and objective of the proposed Amended Agreement is to provide caregivers of seniors with respite from their care-giving responsibilities, which would allow more seniors to remain at home, thus preventing institutionalization.

The goal and objective of the proposed Amended Agreement is in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goal and objective of the proposed Amended Agreement will be tracked and monitored on an on-going basis through monthly reports and site visits by Department of Senior Programs and Services staff members.

In the previous fiscal year, WJCS provided 8,336 hours of respite to 38 different clients and their caregivers.

If this resolution were not approved, the County would not continue receiving from WJCS, the respite sitter companion services for caregivers of residents of the County who are 60 years or older. As a result, both caregivers and the aging residents they care for and support would have to face their respective needs and responsibilities with no outside aid to occasionally, briefly relieve the strain. Consequently, some number of those elderly residents would face serious difficulties in remaining in their own homes and, as a result, face costly institutionalization.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/MJ/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 5-6-2016 JONATHAN VERMA SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS was to provide respite sitter companion services to caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, for an amount not-to-exceed \$106,293, to be paid pursuant to an approved budget, for the period commencing on April 1, 2009 and terminating March 31, 2010, and with the County having the sole option to renew the Agreement for two additional one-year periods, subject to the further approval of your Honorable Board (the "Agreement"), in order to exercise the first of the County's two one-year renewal options under the Agreement, and, therefore, (1) amend the term of the Agreement from April 1, 2009 through March 31, 2010 to April 1, 2009 through March 31, 2011, (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$103,093 for services to be rendered during the renewal period from April 1, 2010 through March 31, 2011, for a new total contract amount not-to-exceed of \$209,386; and (3) reflect the County's one remaining option for a one-year renewal under the Agreement (the "Amended Agreement"). Westchester Jewish Community Services will contribute \$3,200 in matching funds; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that this Amended Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Amended Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Amended Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Amended Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Amended Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$106,293  
 This Amendment \$103,093  
 TOTAL \$209,386

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Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	048K	4380	T-048	\$74,295
101	24	1000	4957	N/A	\$28,798

Budget Funding Year(s) 2010-2011 Start Date April 1, 2010 End Date March 31, 2011  
 (must match resolution)

	Tax Dollars	<u>\$28,798</u>
Funding Source	State Aid	<u>\$74,295</u>
<u>\$103,093</u>	Federal Aid	_____
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-6-2010 - JOMARY VIEIRA, SECRETARY