

89535

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation
DATE: December 14, 2021
SUBJECT: Resolution to Award to the Low Bidder
Contract No. **21-526**
House Refurbishment
3271 Lincoln Drive
Mohegan Lake, New York
Contractor: MCT AT SERVICE INC. (*MBE*)
Amount: \$115,000.00

On October 20, 2021 the County of Westchester ("County") received and opened two (2) bids for Contract No. 21-526 for House Refurbishment, 3271 Lincoln Drive, Mohegan Lake, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by forty six (46) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those forty six (46) entities and to an additional five hundred eighty seven (587) suppliers and contractors.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that MCT AT SERVICE INC., a MBE firm, submitted the low bid in the amount of \$115,000.00.

The low bidder has been investigated and it has been found that MCT AT SERVICE INC.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Grant Account (CDBG PIP 2020)

The objective of this contract is to renovate the existing house as per the Land Acquisition Act.

This contract is in the public's best interest because it will affirmatively advance fair housing in the County and promote the health and safety of the general public by improving housing and meeting current State and Health Department codes and standards.

The Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

It is my recommendation that Contract No. 21-526 be awarded to MCT AT SERVICE INC. in the amount of \$115,000.00.

RESOLUTION

CONTRACT NO. 21-526

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, Contract No. 21-526 for House Refurbishment, 3271 Lincoln Drive, Mohegan Lake, New York. Award to Low Bidder MCT AT SERVICE INC. (MBE), Yonkers, NY, in the amount of \$115,000.00. (2 bids).

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	19	067V	4380	T-067	\$115,000.00

Budget Funding Year(s): 2022 Start Date: January 20, 2022 End Date: January 20, 2024
 (must match resolution)

Funding Source: Tax Dollars _____

State Aid _____

\$115,000.00 Federal Aid 100% Federal

(must match resolution) Other _____