

George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

89418

DATE: December 6, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Authority to amend a resolution approved on July 1, 2021, which authorized the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Development Board, to enter into agreements with each of the thirty-two (32) employers listed in the July 1st Resolution, pursuant to which each employer would provide On-the-Job Training and/or Customized Incumbent Worker Training to eligible participants in accordance with the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014, as amended, and/or other applicable local, state or federal laws, rules or regulations, for the period from July 1, 2021 through June 30, 2025 for a total aggregate amount not-to-exceed \$150,000, by adding one (1) new employer, Clay Art Center, Inc., to the list of employers set forth in the July 1st Resolution.

By resolution approved on July 1, 2021 (the "July 1st Resolution"), your Honorable Board authorized the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Development Board (the "County"), to enter into agreements with each of the thirty-two (32) employers listed in the July 1st Resolution, pursuant to which each employer would provide On-the-Job Training ("OJT") and/or Customized Incumbent Worker Training ("CIWT") to eligible participants in accordance with the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014, as amended ("WIOA"), and/or other applicable local, state or federal laws or regulations, for the period from July 1, 2021 through June 30, 2025, for a total aggregate amount not-to-exceed \$150,000.

One (1) new employer, Clay Art Center, Inc., has expressed an interest in participating in this program. Accordingly, authority is requested to amend the July 1st Resolution to add Clay Art Center, Inc. to the list of employers previously authorized by your Honorable Board under the July 1st Resolution, thereby increasing the total number of employers from thirty-two (32) to thirty-three (33).

The Clay Art Center, Inc. has submitted to the County an On-Line Business Training Application and the County has conducted a due diligence review of this application. The Clay Art Center, Inc. will be reimbursed for training services rendered in accordance with the requirements of the particular funding source involved, which requirements shall be specified in its individual Training Voucher which shall be generated for each training request made. It should be noted that there is no set dollar amount for each individual training provider contract. However, the total aggregate amount for all contracts shall not exceed the sum of \$150,000.

DSS has complied with County and federal procurement rules and procedures by posting an open and continuous solicitation in which qualified businesses can submit an online application on the internet at <https://www.westchesterputnamonestop.com/employer/training-programs>.

Except as specifically amended hereby, all remaining terms and conditions set forth in the July 1st Resolution shall remain in full force and effect.

The proposed Agreements shall serve a public purpose by providing skills training to existing employees to upgrade skill sets and prevent layoffs.

The goals and objectives of the Agreements shall be to provide employees with training to upgrade their employee skill sets and competencies to meet the current and future needs of employers.

The goals and objectives of the proposed Agreements are in the County's best interest regarding fiscal responsibility as the upgrading of employee skill sets and competencies benefits both the employer and employee through mutually increased productivity and increased income resulting in beneficial economic benefits to the County through increased tax revenues and reduced dependence on public assistance.

The goals and objectives of the proposed agreements will be tracked and monitored through the monthly progress reports submitted by the training providers, program staff and through a review of customer data including services and outcomes in the New York State Department of Labor One Stop Operating System.

I respectfully recommend the adoption of the attached Resolution.

LGT/RF/jpg/nm
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the resolution approved on July 1, 2021 (the “July 1st Resolution”), which authorized the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Development Board (the “County”), to enter into agreements with each of the thirty-two (32) employers listed in the July 1st Resolution, pursuant to which each employer would provide On-the-Job Training (“OJT”) and/or Customized Incumbent Worker Training (“CIWT”) to eligible participants in accordance with the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014, as amended, and/or other applicable local, state or federal laws, rules or regulations, for the period from July 1, 2021 through June 30, 2025, for a total aggregate amount not-to-exceed of \$150,000, is hereby amended by adding one (1) new employer, Clay Art Center, Inc., to the list of employers previously authorized under the July 1st Resolution, thereby increasing the total number of employers authorized to enter into contracts with the County under this initiative from thirty-two (32) to thirty-three (33); and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the July 1st Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Additional Dollars
275	22	WIOA Adult	402V/7338	T402	
275	22	WIOA Dislocated Worker	403V/7338	T403	

Budget Funding Year(s): 2021 Start date: 07/01/2021 End date: 06/30/2025
 (must match resolution)

Funding source: _____ Tax Dollars: N/A
 State Aid: N/A
 Federal Aid: N/A
 (must match resolution) Other: N/A