

George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

89122

DATE: November 18, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to amend the County's agreement with The Mental Health Association of Westchester County, Inc., for the operation of the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments and coordinated plans for treatment, housing, and employment for homeless single adults, by, 1.) modifying its scope of work to add additional services, effective October 31, 2021; 2.) increasing its not-to-exceed amount by \$30,291.00, to pay for the additional services; and 3.) modifying its budget to allocate the additional funds and re-allocate other funds within the budget based upon the additional services and other changes in operations.

By a resolution approved on April 15, 2021, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA"), pursuant to which MHA was to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments and coordinated plans for treatment, housing, and employment for homeless single adults, for the period from April 1, 2021 through March 31, 2022, for an amount not-to-exceed \$422,043.00, payable pursuant to an approved budget (the "Agreement").

The County now requires additional services from MHA. Specifically, the County required mobile clinician services, in order to assist persons who are utilizing drop-in shelters. These persons are not required to go through the SHAC process, and therefore do not receive mental health and substance use assessments and may have

difficulty accessing necessary services. These additional services to be provided by MHA will include conducting mental health assessments, conducting substance use assessments, and referring persons to required resources and services. These services are intended to assist the target population achieve permanent housing and access services that they may not otherwise successfully access.

Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by, 1.) modifying its scope of work to add additional services, effective October 31, 2021; 2.) increasing its not-to-exceed amount by \$30,291.00, from an amount not-to-exceed \$422,043.00 to a new total not-to-exceed amount of \$452,334.00, to pay for the additional services; and 3.) modifying its budget to allocate the additional funds and re-allocate other funds within the budget based upon the additional services and other changes in operations (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by helping ensure access to certain assessments and referrals, and consequent access to necessary resources and services, for persons who are utilizing drop-in shelters.

The goal and objective of the proposed First Amendment is to help ensure access to certain assessments and referrals, and consequent access to necessary resources and services, for persons who are utilizing drop-in shelters.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of public health, as helping ensure access to certain assessments and referrals, and consequent access to necessary resources and services, for persons who are utilizing drop-in shelters, will ultimately help ensure the health of such persons.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of the Department of Social Services.

The procurement of the proposed First Amendment is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(viii) thereof.

I respectfully recommend approval of the attached resolution.

LGT/JE/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby:

RESOLVED, amend an agreement with The Mental Health Association of Westchester County, Inc. ("MHA"), pursuant to which MHA was to operate the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments and coordinated plans for treatment, housing, and employment for homeless single adults, for the period from April 1, 2021 through March 31, 2022, for an amount not-to-exceed \$422,043.00, payable pursuant to an approved budget (the "Agreement"), by, 1.) modifying its scope of work to add additional services, effective October 31, 2021; 2.) increasing its not-to-exceed amount by \$30,291.00, from an amount not-to-exceed \$422,043.00 to a new total not-to-exceed amount of \$452,334.00, to pay for the additional services; and 3.) modifying its budget to allocate the additional funds and re-allocate other funds within the budget based upon the additional services and other changes in operations (the "First Amendment"); and be it further

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860		\$15,145
101	22	8900	5860		\$15,146

Budget Funding Year(s): 2021-22 Start Date: 10/31/21 End Date: 03/31/22
(must match resolution)

Funding Source Tax Dollars: 79%
 State Aid: 21%
\$30,291 Federal Aid: _____
 (must match resolution) Other: _____