

**88686**

DATE: October 28, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Thomas A. Gleason  
Acting Commissioner-Sheriff of Public Safety

SUBJECT: Request for authority to enter into an agreement with Student Assistance Services Corporation (“SAS”) pursuant to which SAS will provide the educational program Reduce Our Adolescents’ Drinking, Drugging and Driving (“ROADD”), the Westchester Youth Task Force, the College Consortium and other related programs and services in selected high schools and colleges throughout Westchester County for a term commencing on January 1, 2022 and continuing through December 31, 2022, in an amount not to exceed \$400,000.00.

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Authority is hereby requested for the County of Westchester, acting by and through its Department of Public Safety, Office of Drug Abuse Prevention and STOP-DWI to enter into an agreement with SAS pursuant to which SAS will provide the ROADD program, the Westchester Youth Task Force, the College Consortium and other related educational programs and services in selected high schools and colleges throughout Westchester County for a term commencing on January 1, 2022 and continuing through December 31, 2022 for an amount not to exceed \$400,000.00, payable in accordance with an approved payment schedule (the “Agreement”).

This Agreement is necessary to continue the current level of in-school services to high school students served by ROADD counselors. Westchester teenagers have exhibited increased alcohol and drug use as well as other risky behaviors. The services provided under this contract will enable the County to continue to offer in-school educational and counseling services to area high schools, which will teach students alternatives to drinking, drugging and driving while impaired. **It should be noted that because of the COVID-19 pandemic some of the classes and/or community presentations might be conducted virtually.**

This Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xviii thereof.

The goals and objectives of the proposed Agreement are to increase knowledge related to alcohol, marijuana, and other drugs and driving among the target population; to increase perception of the risk of harm of driving under the influence of alcohol, marijuana, and other drugs among the target population; and to increase behavioral intention to avoid using alcohol, marijuana and other drugs among the target population.

Progress towards achieving these goals and objectives will be measured through a pre/post-test design. The pre-test is administered to students in the first session. The post-test is administered in the last session. All surveys are completely anonymous, confidential and voluntary. A letter to parents/guardians is sent home prior to the start of program to allow them to exclude their child(ren) from the survey administration. Achievement of the goals and objectives of this project will be tracked and monitored by the Stop-DWI Program staff by meeting monthly with the SAS staff and high school counselors.

This educational project is funded entirely by the STOP-DWI Program at no cost to the taxpayers or the participating schools. STOP-DWI funds education and enforcement activities designed to prevent intoxicated and drugged driving in Westchester County. The County has experienced a significant decline in DWI deaths as a result of STOP-DWI projects. STOP-DWI is funded by return to the County of all fines paid by those convicted of violating the driving while intoxicated laws.

Authority for the County to enter into the Agreement for the purposes as herein described is most respectfully requested.

TAG/PT/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/02/2021 - RAYMOND SULLIVAN, SECRETARY

**RESOLUTION**

Upon a communication from the Acting Commissioner-Sheriff of Public Safety, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Public Safety, Office of Drug Abuse Prevention and STOP-DWI, is authorized to enter into an agreement with Student Assistance Services Corporation (“SAS”) pursuant to which SAS will provide the educational program Reduce Our Adolescents’ Drinking, Drugging and Driving, the Westchester Youth Task Force, the College Consortium and other related programs and services in selected high schools and colleges throughout Westchester County for a term commencing on January 1, 2022 and continuing through December 31, 2022 for an amount not to exceed \$400,000.00 payable in accordance with an approved payment schedule; and be it further

**RESOLVED**, that this Agreement is subject to County Appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the ‘State Budget’) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or Adoptions(s), to conduct an analysis of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all action necessary and appropriate to effectuate the purpose hereof

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
711	71	004X	4380	T004	\$400,000.00

Budget Funding Year(s) **2022** Start Date: **January 1, 2022** End Date: **December 31, 2022**  
(must match resolution)

Funding Source      Tax Dollars \_\_\_\_\_  
                                  State Aid \_\_\_\_\_  
**\$400,000.00**      Federal Aid \_\_\_\_\_

(must match resolution) Other: Stop-DWI Fines and Funding iaw VTL s/s 1192-1194