

**TO:** Board of Acquisition and Contract

**FROM:** John J. Hsu, P.E.  
Acting Commissioner of Public Works

**DATE:** April 5, 2010

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 10-201  
Countywide Maintenance Service  
Large Air Conditioning Systems  
(Larger Than 50 Tons)  
Various Locations  
Westchester County, New York

The 2010 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform testing, inspections and repair services for all large air conditioning and refrigeration systems at various County buildings and facilities located throughout Westchester County. This contract is for a term of three (3) years.

The objective of this contract is to maintain large air conditioning and refrigeration equipment for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining air conditioning within specified parameters.

The project will provide energy savings by maintaining large air conditioning and refrigeration equipment within operating specifications, thus addressing the County Executive's priority area: Health and the Environment (HE).

If this resolution is not approved, failures in large air conditioning and refrigeration systems could require costly emergency repairs.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

