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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: September 28, 2021

SUBJECT: Resolution for Authority to Advertise
Contract No. **18-528**
Masonry Repairs
Coachman Family Center
123 East Post Road
White Plains, New York

The 2021 Capital Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment for exterior renovation work including brick replacement and re-pointing, and other related work.

The objective of this contract is to repair deteriorated façade elements and to maintain the weather tightness of the existing structure.

This contract is in the public's best interest because it will remove potential hazards from a deteriorating façade and extend the life of the Coachman Family Center.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **18-528**
 Masonry Repairs
 Coachman Family Center
 123 East Post Road
 White Plains, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	320	22	BSS1403A	6050-01	BA #171-2020	

Budget Funding Year(s): 2021 **Start Date:** _____ **End Date:** _____
(must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$ _____ **Federal Aid** _____
(must match resolution)

Other _____