

87762

DATE: September 24, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing a second amendment to the agreement between the County of Westchester (“County”) and the Town of Ossining for the Purchase of a 16 passenger wheelchair accessible electric shuttle bus in order to change the expiration date from August 31, 2021 to August 31, 2022 and to increase the dollar amount from \$75,000 to \$100,000; an increase of \$25,000.

On September 12, 2019, your Honorable Board approved a resolution authorizing the County to enter into an agreement (the “Agreement”) with Town of Ossining (“Town”) to provide a grant from the Community Development Block Grant Program in the amount of \$75,000 to partially fund the purchase of a handicap accessible 16 passenger electric shuttle bus with a wheelchair lift. The term of the Agreement is September 1, 2019 – August 31, 2020. The Agreement was subsequently executed

Thereafter, on September 24, 2020, your Honorable Board approved a resolution authorizing the County to amend the Agreement with the Town (the “First Amendment”) in order to change the contract period from September 1, 2019 – August 31, 2020, to December 1, 2019 – August 31, 2021. The First Amendment was subsequently executed.

The parties now desire to further amend the agreement in order to change the expiration date from August 31, 2021 to August 31, 2022 and to increase the dollar amount from \$75,000 to \$100,000; an increase of \$25,000. The additional time and funds are needed as the Town explored the advantages of using an electric bus versus a diesel and delivery of the bus has been delayed due to supply shortages on parts, thereby increasing the initial cost of the van.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

This procurement is in compliance with the County of Westchester Procurement Policy and Procedures pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

The goal and objective of the Agreement is to provide partial funding for the purchase of a bus that will accommodate 14 adults and two wheelchairs for the Town of Ossining so that they may provide a safe means of transportation for the seniors participating in activities at the Community Center. The project will be monitored by the Department of Planning staff, who will review all payment requests to make sure all contractual requirements are met.

Act # 33-2021, adopted March 8, 2021, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2021 Action Plan.

On May 20, 2021, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,267,448 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

NVD/je
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/21/2021 - RAYMOND SCURRY, SECRETARY

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/21/2021 - RAYMOND SCULKY, SECRETARY