

87759

Date: September 21, 2021

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with Joseph Thompson, Architect to provide architectural design services for the Peekskill Kitchen Incubator and Workforce Development Center located at 701 Washington Street, Peekskill, New York, for a term from August 1, 2021 through December 31, 2021, for an amount not-to-exceed \$16,550.00 payable pursuant to an approved budget.

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy and Procedures ("Procurement Policy") the procurement of an agreement with Joseph Thompson, Architect to provide architectural design services for the Peekskill Kitchen Incubator and Workforce Development Center to be located at 701 Washington Street, Peekskill, New York, for a term from August 1, 2021 through December 31, 2021, for an amount not-to-exceed \$16,550.00 payable pursuant to an approved budget.

A kitchen entrepreneurship incubator is being proposed as an adaptive public reuse of the City of Peekskill-owned former Centennial Hose Fire Station at 701 Washington Street. The Kitchen Incubator and Workforce Development Center will be a publicly controlled facility offering economic and workforce development infrastructure and services as an essential component of a public sustainable food system infrastructure. The purpose is to help entrepreneurs create new food-related businesses and employ more people. Under New York General City Law section 21, "public or municipal purpose" includes the promotion, creation, development or expansion of business, commerce, industry or job opportunities. Since the incubator will promote new businesses and create job opportunities, it represents a valid municipal purpose.

The services provided by Joseph Thompson, Architect will include preliminary and schematic design for meeting space, five commercial kitchen spaces, cold storage and dry storage areas, and restroom upgrades to meet ADA accessibility requirements. Joseph Thompson, Architect is uniquely qualified to provide these services as it has experience working with municipalities on similar projects.

Pursuant to Section 3(a)xxi, the Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It is proposed that the County's interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

GL/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/30/2021 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Joseph Thompson, Architect to provide architectural design services for the Peekskill Kitchen Incubator and Workforce Development Center located at 701 Washington Street, Peekskill, New York, for a term from August 1, 2021 through December 31, 2021, for an amount not-to-exceed \$16,550.00 payable pursuant to an approved budget.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/30/2021 - RAYMOND SODUK, SECRETARY