

87662

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

DATE: September 21, 2021

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Advanced Testing Systems, Inc. for one three (3) year option period, thereby increasing the amount of the agreement by \$391,280.00 and extending the term of the agreement through October 08, 2024 (Contract No. EF-1810)

By Resolution approved on October 18, 2018 (the "October 18, 2018 Resolution"), your Honorable Board awarded Contract No. EF-1810 to Advanced Testing Systems, Inc. ("Advanced Testing Systems"), pursuant to which Advanced Testing Systems was to provide the County of Westchester ("County"), acting by and through its Department of Environmental Facilities (the "Department"), with Maintenance Service of Electrical Switchgear, to Various Locations, Westchester County, New York, for the amount of \$391,280.00, for the period from October 9, 2018 through October 8, 2021 ("Contract No. EF-1810" or the "Agreement"), with the County having the option to extend the Agreement for one (1) three (3) year option period by mutual consent of Advanced Testing Systems, and the County. The Agreement was subsequently executed.

The County, acting by and through the Department, now seeks authority from your Honorable Board to exercise the three (3) year renewal option, and a.) increase the amount of the Agreement by \$391,280.00, from an amount of \$391,280.00 to a new amount of \$782,560.00, and b.) extend the termination date of the Agreement from October 8, 2021 to October 8, 2024.

All other terms and conditions of the October 18, 2018 Resolution and the Agreement shall remain in full force and effect and unchanged.

Issuing this contract to service electrical equipment for regular maintenance has been proven to extend the overall life of the equipment, thereby pushing replacement costs further into the future. After each site visit, a written service report will be generated by Advanced Testing Systems, which will be signed off by a DEF maintenance superintendent and will serve as verification that the work was performed. These service reports are to be submitted with each payment request. The firm that is awarded this contract will perform inspection and preventive maintenance and the work will be performed by qualified service personnel who have the specialized training, tools and testing equipment to work on high voltage electrical systems. By utilizing the field reports, DEF will better be able to gauge when major upgrades or capital improvements are needed, and can plan accordingly.

This Contract No. EF-1810 is deemed to fulfill a public purpose because it meets the County's criteria for safeguarding the health and environment of the County. Maintaining the electrical switchgear at DEF Facilities is critical to control and monitoring the water and wastewater process as well as monitoring for life safety issues related to working in hazardous environments. In addition, maintaining the electrical switchgear allows the Department to carry out its basic mission to provide water and wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/21/2021 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Contract No. EF-1810

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

RESOLVED, that the County of Westchester (“County”) is authorized to exercise its three (3) year renewal option for contract EF-1810, with Advanced Testing Systems, Inc., 15 Trowbridge Dr, Bethel, CT 06801, to provide Maintenance Service of Electrical Switchgear, Department of Environmental Facilities, Various Locations, Westchester County, New York, and a.) increase the amount of the Agreement by \$391,280.00 from an amount of \$391,280.00 to a new amount of \$782,560.00, and b.) extend the termination date of the Agreement from October 08, 2021 to October 08, 2024; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the October 18, 2018 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$391,280.00
This Amendment	<u>\$391,280.00</u>
TOTAL	\$782,560.00

Account to be Charged/Credited			Major Program, Program & Phase	Object/	Trust	Dollars
	Fund	Dept	Or Unit	Sub Object	Account	
2021	221	60	0110	4380		\$ 29,780.00
2022	221	60	0110	4380		\$ 130,427.00
2023	221	60	0110	4380		\$ 130,427.00
2024	221	60	0110	4380		\$ 100,646.00

Budget Funding Year(s) 2021-2024
(must match resolution)

Start Date 10/09/2021 End Date 10/08/2024

Funding Source
\$391,280.00
(must match resolution)

Tax Dollars 100% County
State Aid _____
Federal Aid _____
Other _____

