

## # 87548

Date: September 23, 2021

To: Board of Acquisition and Contract

From: Aleksandar Milovanovic, M.D.  
Pathologist/ Deputy Medical Examiner

Re: Request for authority to enter into an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$720,958 for the Department of Laboratories and Research to participate in the Aid to Crime Labs-Forensic Science Laboratory Program for the period July 1, 2021 through June 30, 2022.

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Authority is requested for the County of Westchester (“County”), acting by and through the Department of Laboratories & Research (the “Department”), to enter into an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services (“DCJS”), to accept a grant in the amount of \$720,958 which enables the Department to participate in the Aid to Crime Labs-Forensic Science Laboratory Program for the period from July 1, 2021 through June 30, 2022, pursuant to an approved budget (the “Agreement”).

It should be noted that the Agreement will cover salaries and benefits for 4 employees, as well as supplies and equipment. Because DCJS only reimburses 55% of fringe benefit costs for those 4 employees, the County must cover the remaining fringe benefit costs in an amount of \$67,480 (“County Share”). The County Share will be funded by the Department’s operating budget.

The Aid to Crime Labs-Forensic Science Laboratory Program supports salary, supplies and training. It also reduces the average turnaround time of all new probative evidence submissions to the County’s Division of Forensic Sciences. The State funds will enable the Department to cover personnel salaries, purchase of supplies, and accreditation-related training for the Westchester County Crime Lab.

The Agreement will serve a public purpose by enhancing the quality of forensic services, thereby expediting criminal case processing.

The goals and objectives of this program are to support salary, training, laboratory supplies, and various accreditation-related requirements for the Westchester County Crime Lab.

The goals and objectives are in the best interests of the County in terms of public safety because this funding will enhance the quality of forensic services, thus expediting criminal case processing and enabling law enforcement agencies to solve cases and apprehend criminals faster.

The goals and objectives will be tracked and monitored through quarterly progress reports provided to the granting authority.

As this grant agreement does not constitute a procurement of goods or services, the provisions of the Westchester County Procurement Policy are not applicable.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

An appropriate resolution is herewith attached for your Honorable Board's consideration.

AM/mg

APPROVED BOARD OF ACQUISITION & CONTRACT 09/20/2011 RAYMOND SCUKKY, SECRETARY

## RESOLUTION

Upon a communication from the Pathologist/Deputy Medical Examiner, be it hereby:

**RESOLVED**, that the County of Westchester (“County”), acting by and through the Department of Laboratories & Research (“Department”), is authorized to enter into an Agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$720,958 (“Agreement”) pursuant to which the Department will participate in the Aid to Crime Labs- Forensic Science Laboratory Program for the period from July 1, 2021 through June 30, 2022, pursuant to an approved Budget. The Agreement will cover salaries and benefits for 4 employees, as well as supplies and equipment. Because DCJS only reimburses 55% of fringe benefit costs for those 4 employees, the County will cover the remaining fringe benefit costs in an amount of \$67,480 (“County Share”). The County Share will be funded by the Department’s operating budget; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	31	068W	9854	T068	\$720,958
101	31	0010-3100	4912		\$33,312(2021)
101	31	0010-3100	4912		\$34,168(2022)

Budget Funding Year(s) Current Start Date 7/1/2021 \_\_\_\_\_ End Date: 6/30/2022 \_\_\_\_\_  
(must match resolution)

Funding Source      Tax Dollars \$ 67,480 \_\_\_\_\_  
                                  State Aid \$ 720,958 \_\_\_\_\_  
 \$788,438.                Federal Aid \_\_\_\_\_  
 (must match resolution)    Other \_\_\_\_\_