

87519

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation
DATE: September 14, 2021
SUBJECT: Resolution to Award to the Low Bidders
Contract No. **WCA 21004**
Glycol Removal and Transport
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York
Contractors: Royal Environmental Services Corp.
Fred A. Cook, Jr. Inc.
Amount: \$450,000.00

On August 25, 2021, the County of Westchester ("County") received and opened two (2) bids for Contract No. WCA 21004 for Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by thirteen (13) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those thirteen (13) entities and to an additional one hundred seventy three (173) suppliers and contractors.

Each bidder was required to submit a price per day for the removal of glycol contaminated water from the de-icing operations. The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Royal Environmental Services Corp. submitted the lowest bid of \$2,980.00 per day and Fred A. Cook, Jr. Inc. submitted the second lowest bid of \$4,500.00 per day.

Both bidders have been investigated and it has been found that each bidder:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Other (Airport Special Revenue Fund)

Authority is requested for the County, acting by and through the Department, to enter into Contract No. WCA 21004 with the lowest responsible bidder, Royal Environmental Services Corp. as the primary contractor for Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, and backup contract with Fred A. Cook, Jr. Inc., in an aggregate amount not to exceed \$450,000.00 for the life of this three (3) year contract.

The services to be performed will benefit the general health and safety of the traveling public by removing glycol contaminated water from the Airport to a sanitary sewer location and protecting the watershed. The main goal of this contract will be for the contractor to respond to the Airport as needed to pump material from containment areas and remove the product to the sanitary sewer location.

The Airport Environmental Office will oversee this contract, and no payments will be made to the contractor without a signed receipt and manifest.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

It is my recommendation that Contract No. WCA 21004 be awarded to Royal Environmental Services Corp. as the primary contractor with the lowest bid of \$2,980.00 per day, and Fred A. Cook, Jr. Inc. as the secondary contractor with the second lowest bid of \$4,500.00 per day, for an aggregate amount not to exceed \$450,000.00 for the life of this three (3) year contract, subject to appropriations.

A proposed resolution is attached for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/23/2021 RAYMOND SCULKY, SECRETARY

RESOLUTION

CONTRACT NO. WCA 21004

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the County of Westchester (the "County"), acting by and through the Department of Public Works and Transportation (the "Department") is hereby authorized to enter into Contract No. WCA 21004 for Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York with the lowest responsible bidder, Royal Environmental Services Corp., P.O. Box 967, Pelham, New York 10803 as the primary contractor with the lowest bid of \$2,980.00 per day, and Fred A. Cook, Jr. Inc., P.O. Box 70, Montrose, New York 10548 as the secondary contractor with the second lowest bid of \$4,500.00 per day, for an aggregate amount not to exceed \$450,000.00 for the life of this three (3) year contract; and be it further

RESOLVED, that as set forth in the Contract No. WCA 21004 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$ 50,000.00 (2021)
	161	44	4110	4380		\$150,000.00 (2022)
	161	44	4110	4380		\$150,000.00 (2023)
	161	44	4110	4380		\$100,000.00 (2024)

Budget Funding Year(s): 2021-2024 **Start Date:** September 15, 2021 **End Date:** September 14, 2024
(must match resolution)

Funding Source: **Tax Dollars** _____

State Aid _____

\$450,000.00 **Federal Aid** _____
(must match resolution)

Other 100% Airport Special Revenue Fund