



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

**OnBase ID # 87449**

DATE: September 9, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an Agreement with HOPE Community Services, Inc. (“HOPE”) as sub-recipient in the amount not to exceed \$103,501 for the period from November 1, 2021 through October 31, 2022 to provide housing to at least 14 homeless lesbian/gay/bisexual/transgender/queer (LGBTQ) youth aged 18-24 in various site units leased by HOPE, and to provide supportive services to these clients.

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Authority is respectfully requested for the County to enter into an Agreement with HOPE Community Services, Inc. (“HOPE”) as sub-recipient in the amount not to exceed \$103,501 to provide housing to at least 14 homeless LGBTQ youth aged 18-24 in various site units leased by HOPE, and to provide supportive services to these clients for the period from November 1, 2021 through October 31, 2022 under the United States Department of Housing and Urban Development’s (“HUD”) Refuge Program.

By Resolution of your Honorable Board on May 20, 2021, County was authorized to enter into grant agreement with HUD pursuant to which HUD will provide funds in the amount of \$7,631,669.00 to the County for the renewal of multiple projects, including the Refuge Program.

The Federal funding for this program is exempt from the Common Grant rules as this is a Renewal Grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a). In addition HOPE is a subrecipient pursuant to the grant agreement and therefore the Common Grant rules do not apply. Finally, the grant agreement with HUD is not a procurement and the agreement with HOPE is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a **public purpose** by providing housing to at least 14 homeless lesbian/gay/bisexual/transgender/queer (LGBTQ) youth aged 18-24 and to provide supportive services to these clients to help them stay safe and develop the tools and resources necessary to live self-sufficiently.

**The goals and objectives** of the proposed agreement are to provide housing to at least 14 homeless lesbian/gay/bisexual/transgender/queer (LGBTQ) youth aged 18-24 and to provide supportive services to these clients to help them stay safe and develop the tools and resources necessary to live self-sufficiently.

**The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility**, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the wellbeing and safety of the targeted population and addressing the issues of homelessness in the County which can reduce the costs associated with social services provided by the County.

**The goals and objectives of the proposed agreement will be tracked and monitored** by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/BP/jrc

APPROVED BOARD OF ACQUISITION & CONTRACT 10/07/2021 RAYMOND SUJUKY, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with HOPE Community Services, Inc. (“HOPE”) as sub-recipient in the amount not to exceed \$103,501 to provide housing to at least 14 homeless LGBTQ youth aged 18-24 in various site units leased by HOPE, and to provide supportive services to these clients for the period from November 1, 2021 through October 31, 2022 under the United States Department of Housing and Urban Development’s (“HUD”) Refuge Program; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	929W	4380	T929	\$103,501.00

Budget Funding Year(s): FY2020 Start Date: 11/1/2021 End Date: 10/31/2022  
 (must match resolution)

Funding Source Tax Dollars:  
 State Aid:  
 Federal Aid: 100%  
 Other:

\$103,501.00 (expense)  
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS - 10/07/2021 - RAYMOND SCUKA - SECRETARY