

87238

DATE: August 30 2021

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend a resolution approved on April 8, 2021, which authorized the County of Westchester ("County") to exercise the second of its four renewal options to extend an agreement with The LOFT: The Lesbian and Gay Community Services Center, Inc. for the provision of Information and Assistance Services for the Lesbian, Gay, Bisexual, and Transgender ("LGBT") Community for the period from January 1, 2021 through December 31, 2021, in order to authorize an intermediary amendment to the agreement to retroactively increase the not to exceed amount for the first option term by an additional \$14,722.

By resolution approved on July 11, 2019 and later amended on October 31, 2019 (collectively the "Amended Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") to, among other things, enter into an agreement (the "Agreement") with The LOFT: The Lesbian and Gay Community Services Center, Inc. ("The LOFT") to provide Information and Assistance services to County seniors under Title III-B of the Older Americans Act (the "Services" or the "Program") for the period from April 1, 2019 through December 31, 2019 (the "Initial Term"), in an amount not to exceed \$17,837 in federal funds based on the agreed-upon unit costs for actual services provided. The Amended Resolution further authorized that the County to extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Option Term"), and that any extension of the Agreement by the County shall be on the same terms and conditions as the Initial Term. The Agreement was subsequently executed.

Thereafter, by resolution approved on February 20, 2020, your Honorable Board authorized the County to amend the Agreement with The LOFT in order to exercise the first of its four (4) Option Terms to extend the term of the Agreement for an additional year, for the period commencing on January 1, 2020 and continuing through December 31, 2020 (the "First Option Term"), in an amount not-to-exceed \$16,650 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on April 8, 2021, your Honorable Board authorized the County to amend the Agreement with The LOFT in order to exercise the second of its four (4) Option Terms to extend the term of the Agreement for an additional year, for the period commencing on January 1, 2021 and continuing through December 31, 2021 (the "Second Option Term"), in an amount not-to-exceed \$16,650 (the "Second Amendment"). The Second Amendment has not been executed.

It subsequently came to the Department's attention that in addition to the \$16,650 in funding allocated for the First Option Term of the Agreement, there was an additional \$14,722 in federal funding allocated for the 2020 Program period that was expended by The Loft, but never authorized by your Honorable Board. In order to retroactively add this funding to the First Option Term, it will be necessary to amend the April 8th Resolution to seek retroactive authorization for an intermediary amendment to the Agreement to increase the not-to-exceed amount for the First Option Term by an additional \$14,722. Accordingly, authority is respectfully requested to amend the April 8th Resolution to *further* authorize that the Agreement be retroactively amended to increase the not to exceed amount by \$14,722, from \$16,650 to \$31,372, for actual services rendered by The LOFT during the First Option Term.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the April 8th Resolution and the First Amendment shall remain in full force and effect.

Accordingly, I recommend adoption of the attached resolution.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/23/2021 RAYMOND STUKA SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the Resolution approved on April 8, 2021 (the April 8th Resolution”) which authorized the County of Westchester (“County”) to amend an agreement (“Agreement”) with The LOFT: The Lesbian and Gay Community Services Center, Inc. for the provision of Information and Assistance Services for elderly members aged 60 and older of the Lesbian Bisexual, and Transgender Community residing in Westchester County under Title III-B of the Older Americans Act, in order to exercise the second of its four (4) one year renewal options thereunder for the period commencing on January 1, 2021 and continuing through December 31, 2021, in an amount not to exceed \$16,650 in federal funds for actual services provided and line-items budgeted, be amended to *further* authorize that the Agreement be retroactively amended to increase the not to exceed amount for the first option term by \$14,722, from an amount not-to-exceed \$16,650, to a new not to exceed amount of \$31,372 in federal funds, for actual services provided and line-items budgeted, for the first option term of January 1, 2020 through December 31, 2020; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions of the April 8th Resolution and the First Amendment shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereto.

APPROVED BOARD OF ACQUISITIONS CONTRACT - 032232021 PANYONY COUNTY SECRETARY

Initial Agreement: \$17,837
 First Amendment: \$16,650
 Second Amendment: \$14,722
 Third Amendment: \$16,650
 Total: \$65,859

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Account to be charged	263	85	686V	4380	T-686	\$14,722

Budget Funding Years 2020
 (must match resolution)

Start Date 1/1/2020

End Date 12/31/2020

Funding Source

Tax Dollars: \$ 0

\$14,722

State Aid : \$ 0

(must match resolution)

Federal Aid: \$14,722

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/23/2021 - RAMON SCULKY, SECRETARY