

ONBASE 87136

Date: August 17, 2021

To: Board of Acquisition and Contract

From: Tejash V. Sanchala
Executive Director

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xxi thereof, the procurement of an agreement with Steven Thomas Sledzik, to preside as an Administrative Law Judge over hearings regarding unlawful discriminatory practices pursuant to the provisions of Chapter 700 of the Laws of Westchester County and applicable Rules and Regulations.

Authority is hereby requested from your Honorable Board to exempt the procurement of an agreement (“Agreement”) with Steven Thomas Sledzik from the Westchester County Procurement Policy and Procedures (“Procurement Policy”). Pursuant to the terms of the proposed Agreement, Mr. Sledzik will preside as an Administrative Law Judge over hearings regarding unlawful discriminatory practices, pursuant to the provisions of Chapter 700 of the Laws of Westchester County and applicable Rules and Regulations. The term of the proposed Agreement is to commence retroactively on August 16, 2021 and terminate on August 15, 2022. In consideration for the services rendered, the County will pay Mr. Sledzik at the rate of \$125.00 per hour, for an amount not-to-exceed \$20,000.00, payable as invoiced. The aforementioned hourly rate has been paid by the County in the past for these type of services.

Ordinarily, under Section 5(a) of the Procurement Policy, the County is required to solicit oral or written quotations from no fewer than three persons customarily providing such services, and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, Mr. Sledzik has served and currently serves as a hearing officer in a variety of administrative hearings for the County of Westchester. Mr. Sledzik has a distinguished legal career since he began practicing law in 1990, following his graduation from the Georgetown University School of Law. He has extensive experience in discrimination-related matters.

Pursuant to Section 3 (a) (xxi) of the Procurement Policy, where this Honorable Board determines by resolution passed prior to the commencement of procurement that compliance with the Procurement Policy would not be in the best interests of the County, the requirements of the Procurement Policy may be waived. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Procurement Policy.

Your Honorable Board's approval of the annexed resolution is respectfully requested.

TVS/tvs/cmc
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/02/2021 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Westchester County Human Rights Commission, be it hereby

RESOLVED, that pursuant to Section 3 (a) (xxi) of the Westchester County Procurement Policy and Procedures, it is determined that application of the procedural requirements contained therein, including the necessity of soliciting oral or written price quotations, is neither cost effective nor expedient and accordingly not in the best interests of the County of Westchester (“County”) in connection with the procurement of an agreement with Steven Thomas Sledzik to preside as an Administrative Law Judge for the Westchester County Human Rights Commission in hearings concerning unlawful discriminatory practices.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/02/2021 - RAMOND SCUKY, SECRETARY