

George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

Onbase ID # 87111

Date: August 24 2021

To: The Honorable Board of Acquisition and Contract

From: Leonard G. Townes
Commissioner of Social Services

Re: **Authority to amend a resolution approved on August 19th 2021 which authorized the County to advertise for the purpose of Soliciting Bids for a Contract to provide Emergency Moving Services for Homeless Households within Westchester County for a two (2) year period commencing on or about September 1, 2021 with the County having an option to extend the contract for up to four (4) additional one-year periods (Contract No. DSS 3030-21), by changing the commencement date of the Contract from on or about September 1, 2021 to on or about November 1, 2021.**

By resolution approved on August 19, 2021 (the "August 19th Resolution"), your Honorable Board authorized the County of Westchester ("County"), acting by and through its Department of Social Services ("Department") to advertise for the purpose of soliciting competitive bids for a contract to provide Emergency Moving Services for Homeless Households throughout Westchester as required by Section 352.6 of Title 18 of the New York State Codes, Rules and Regulations. The August 19th Resolution further provided, *inter alia*, that "[b]ids will be sought for emergency moving services for homeless households for a two (2) year period commencing on or about September 1, 2021 with the County having an option to extend the contract for four (4) additional one-year periods".

Due to the need to provide adequate time for potential bidders to submit their bids, the Department has now determined that the contract term will not commence until at least November 1, 2021. Accordingly, authority is respectfully requested to amend the August 19th Resolution for the limited purpose of changing the estimated commencement date of the contract from on or about September 1, 2021 to on or about November 1, 2021.

Except as specifically amended hereby, all remaining terms and conditions set forth in the August 19th Resolution shall remain unchanged.

In view of the necessity of this program, I recommend the adoption of the attached resolution.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the resolution approved on August 19, 2021 (the “August 19th Resolution”), which authorized the Commissioner of Social Services to solicit bids by public advertisement for a contract for the provision of Emergency Moving Services for Homeless Households to and between homeless facilities within Westchester County (CONTRACT No. DSS 3030-21) in accordance with Section 352.6 of Title 18 of the New York State Codes, Rules and Regulations for a two (2) year period commencing on or about September 1, 2021 with the County having an option to extend the contract for up to four (4) additional one-year periods, is hereby amended for the limited purpose of changing the estimated contract commencement date from on or about September 1, 2021 to on or about November 1, 2021; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the August 19th Resolution shall remain unchanged; and be it further

RESOLVED, that the County Executive, or his duly authorized designee is hereby empowered to execute any and all documents necessary to implement this Resolution.

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: N/A

Funding Source Tax Dollars: N/A
 State Aid: N/A
\$N/A Federal Aid: N/A
 (must match resolution) Other: N/A

APPROVED BOARD OF ACQUISITION CONTRACT - 09/02/2021 - RAYMOND SUJKA (SUFFRAN)