

**87046**

August 6, 2021

To: Board of Acquisition and Contract

From: Ann Marie Berg, Commissioner  
Department of Finance

Re: Authority to enter into an agreement with Corporate Cost Control, Inc. for the provision of unemployment cost management and related services for a term commencing retroactive to January 1, 2021 and terminating on December 31, 2022 for an amount not-to-exceed \$7,200.00.

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Authorization is requested from your Honorable Board for the County of Westchester (“County”), acting by and through its Department of Finance (the “Department”), to enter into an agreement with Corporate Cost Control, Inc. (“CCC”) for the provision of unemployment cost management and related services, including, but not limited to, unemployment insurance hearings and reporting (the “Agreement”), for an initial term commencing retroactive to January 1, 2021 and continuing through December 31, 2022 (the “Initial Term”), with automatic one (1) year renewals thereafter (each a “Renewal Term”), unless, at least thirty (30) days prior to the date of any such renewal, either party shall have given written notice to the other party of its intention that the Agreement not be renewed for a Renewal Term. In consideration for services rendered, the County will pay CCC a fee of \$3,600.00 for the first year and \$3,600.00 for the second year, for a total amount not-to-exceed \$7,200.00 for the Initial Term of the Agreement, payable quarterly. Following the expiration of the Initial Term, the annual fee will be increased by 3% per year for each Renewal Term.

In addition, the County will agree to defend and indemnify and hold CCC and its affiliates harmless from and against all damages, liabilities, claims, losses, costs and expenses that CCC may incur, suffer, become liable for or which may be asserted or claimed against CCC as a result of provision of inaccurate data or information by the County to CCC or the County’s non-performance of any obligation with respect CCC’s provision of the services.

The Agreement will serve a public purpose by improving the County’s unemployment compensation program performance.

A resolution exempting this procurement from the operation of the Westchester County Procurement Policy has also been submitted to your Honorable Board, which must be approved before this resolution is considered.

An appropriate resolution is hereby submitted for your consideration.

AMB:jpg

# RESOLUTION

Upon a communication from the Commissioner of Finance, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Finance (the “Department”) is hereby authorized to enter into an agreement with Corporate Cost Control, Inc. (“CCC”), for the provision of unemployment cost management and related services (the “Agreement”); and be it further

**RESOLVED**, that the initial term of the Agreement shall commence retroactive to January 1, 2021 and continue through December 31, 2022 (the “Initial Term”), with automatic one (1) year renewals thereafter (each a “Renewal Term”), unless, at least thirty (30) days prior to the date of any such renewal, either party shall have given written notice to the other party of its intention that the Agreement not be renewed for a Renewal Term; and be it further

**RESOLVED**, that the County will pay a fee of \$3,600.00 for the first year and \$3,600.00 for the second year, for a total amount not-to-exceed \$7,200.00 for the Initial Term of the Agreement, payable quarterly; and be it further

**RESOLVED**, that following the expiration of the Initial Term, the annual fee will be increased by 3% per year for each Renewal Term; and be it further

**RESOLVED**, that the County will agree to defend and indemnify and hold CCC and its affiliates harmless from and against all damages, liabilities, claims, losses, costs and expenses that CCC may incur, suffer, become liable for or which may be asserted or claimed against CCC as a result of provision of inaccurate data or information by the County to CCC or the County’s non-performance of any obligation with respect CCC’s provision of the services; and be it further

**RESOLVED** that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	52	1500	1720		\$3,600 (2021)
	101	52	1500	1720		\$3,600 (2022)

Budget Funding Year(s) 2021-2022 Start Date: 01/01/21 End Date: 12/31/22

(must match resolution)

Funding Source: Tax Dollars \$7,200  
 State Aid \_\_\_\_\_  
\$7,200 Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_