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August 19, 2021

To: Board of Acquisition and Contract

From: Ann Marie Berg, Commissioner
Department of Finance

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xxi thereof the procurement of an Agreement with Corporate Cost Control, Inc. for the provision of unemployment cost management and related services.

Authority is requested from your Honorable Board to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xxi thereof the procurement of a contract with Corporate Cost Control, Inc. ("CCC") for the provision of unemployment cost management and related services for the Westchester County Department of Finance, for an initial term commencing retroactive to January 1, 2021 and continuing through December 31, 2022, in an aggregate amount not-to-exceed of \$7,200.00, payable quarterly.

CCC has been providing reliable unemployment claims administration services to the Westchester Community College for a number of years now and their performance has been more than satisfactory. In addition, the compensation that would be paid to them over the two-year term is more than reasonable. For these reasons it would be in the best interest of the County to utilize CCC for the provision of consultant services in connection with unemployment claims administration and related matters for the County's Department of Finance as well.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. For the reasons described above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy. An appropriate resolution is hereby submitted for your consideration.

AMB:jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Finance, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with Corporate Cost Control, Inc. for consultant services in connection with unemployment claims administration and related matters for the Westchester County Department of Finance.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/02/2021 - RAYMOND SCUKA, SECRETARY