

86923

DATE: August 16, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

SUBJECT: Request for authority for the County of Westchester (“County”) to enter into an agreement with Open Door Family Medical Center, Inc., (“Open Door”) pursuant to which Open Door will provide health services for the period from January 1, 2021 through December 31, 2021, for an amount not to exceed \$129,375, payable quarterly in accordance with an approved budget.

Authority is respectfully requested for the County to enter into an agreement with Open Door, pursuant to which Open Door will provide support services including community educators to provide one-on-one and small group education services to answer questions about COVID-19 vaccines and to address vaccine hesitancy related issues for the period from January 1, 2021 through December 31, 2021, for an amount not to exceed \$129,375, payable quarterly in accordance with an approved budget (the “Agreement”).

The proposed Agreement will serve a public purpose by providing the above described health services to vulnerable clients to ensure healthier communities through fact-based health education in a safe environment.

The goals and objectives of the Agreement are to improve patient health literacy with regard to COVID-19 and to educate patients on the importance of being vaccinated. The expected outcome is to reduce racial and ethnic health disparities related to COVID-19 in Westchester County.

This Agreement will be tracked and monitored by the Health Department by reviewing summary reports of staff efforts and expenses for time expended.

This procurement is exempt from the requirements of the County Procurement Policy pursuant to Section 3(a)(viii) thereof.

Accordingly, I most respectfully recommend approval of the attached Resolution.

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Health, be it hereby:

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Open Door Family Medical Center, Inc. (“Open Door”), pursuant to which Open Door will provide health services for the period from January 1, 2021 through December 31, 2021, for an amount not to exceed \$129,375, payable quarterly in accordance with an approved budget (the “Agreement”); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$129,375

Budget Funding Year(s) 2021 Start Date 01/01/2021 End Date 12/31/2021
(must match resolution)

Funding Source Tax Dollars 100%
 State Aid _____
\$129,375 Federal Aid _____
 (must match resolution) Other _____

