



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

**86907**

DATE: August 13, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Resolution to Reject Bid and Re-Advertise  
Contract No. **DSS6046-21**  
TRANSPORTATION SERVICES FOR  
YOUTH IN FOSTER CARE AND  
YOUTH IN COURT-DIRECTED CUSTODY

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On July 14, 2021, the County of Westchester (“County”) received and opened one (1) bid for Contract No. DSS6046-21 for transportation services for youth in foster care and youth in court-directed custody (the “Work”).

The bid was reviewed by the Department of Social Services (“DSS”) and it was determined that the bid exceeded the amount budgeted for the Work. DSS believes that one or more bids for the Work that would fall within the amount budgeted for the Work can be obtained through re-advertisement with a longer period of time for bids to be prepared and submitted, and with modifications to the start date for the initial term of the contract and modifications to the bid security and performance security. Therefore, it is requested that the bid be rejected and that the Work be re-advertised as Contract No. DSS6046-21-Rev., with modifications to the start date for the initial term of the contract and modifications to the bid security and performance security.

The public purpose of this pending contract is ensuring that the children to be served will be provided with the transportation services that they need.

The goal and objective of this pending contract is to ensure that the children to be served will be provided with the transportation services that they need

The goal and objective of this pending contract is in the public's best interest in terms of health and safety, as ensuring that the children to be served will be provided with the transportation services that they need will ultimately ensure the health and safety of such children.

The goal and objective of this pending contract will be tracked and monitored by DSS.

I respectfully recommend the adoption of the attached resolution.

LGT/BG/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/19/2021 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**WHEREAS**, on July 14, 2021, the County of Westchester (“County”) received and opened one (1) bid for Contract No. DSS6046-21 for transportation services for youth in foster care and youth in court-directed custody (the “Work”); and

**WHEREAS**, it has been determined by the Department of Social Services (“DSS”) that the bid exceeded the amount budgeted for the Work; and

**WHEREAS**, DSS believes that one or more bids for the Work that would fall within the amount budgeted for the Work can be obtained through re-advertisement with a longer period of time for bids to be prepared and submitted, and with modifications to the start date for the initial term of the contract and modifications to the bid security and performance security; and

**WHEREAS**, it is therefore hereby requested that the bid received for Contract No. DSS6046-21 be rejected and the contract be re-advertised as Contract No. DSS6046-21-Rev., with modifications to the start date for the initial term of the contract and modifications to the bid security and performance security; now, therefore, be it

**RESOLVED**, that the bid received for Contract No. DSS6046-21 is rejected; and be it further

**RESOLVED**, that it is the best interest of the County that Contract No. DSS6046-21 be re-advertised as Contract No. DSS6046-21-Rev. for the Work, with modifications to the start date for the initial term of the contract and modifications to the bid security and performance security; and be it further

**RESOLVED**, that, therefore, the Commissioner of Social Services be and hereby is authorized to solicit bids by public advertisement on the following contract:

**TRANSPORTATION SERVICES FOR  
YOUTH IN FOSTER CARE AND  
YOUTH IN COURT-DIRECTED CUSTODY**

**FOR A PERIOD OF UP TO TWENTY-TWO (22) MONTHS,  
COMMENCING ON OR AFTER NOVEMBER 1, 2021  
AND CONTINUING THROUGH AUGUST 31, 2023,  
WITH THE COUNTY HAVING FOUR (4) ADDITIONAL  
ONE (1) YEAR OPTIONS THEREAFTER**

; and be it further

**RESOLVED**, that a bid security of One Thousand Dollars (\$1,000.00) shall be required for each bid package; and be it further

**RESOLVED**, that, as security for the faithful performance of the contract, the successful bidder will be required to post security in the form of cash, certified check, performance and payment bond, or irrevocable letter of credit, in an amount equal to ten percent (10%) of the estimated annual contract amount, as calculated based upon the pricing bid by the successful bidder and anticipated usage of the services, and in a form approved by the County Attorney; and be it further

**RESOLVED**, that if such security for the faithful performance of the contract shall be in the form of a performance and payment bond, the Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Westchester-Putnam Edition)**

; and be it further

**RESOLVED**, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE).

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	\$0.00

Budget Funding Year(s): \_\_\_\_\_ Start Date: 11/01/21 End Date: 08/31/23  
 (must match resolution)

Funding Source  
 N/A  
 (must match resolution)

Tax Dollars: \_\_\_\_\_  
 State Aid: \_\_\_\_\_  
 Federal Aid: \_\_\_\_\_  
 Other: \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT 08/19/2021 - RAYMOND SCUKA, SECRETARY