



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

ONBASE ID # 86820

DATE: August 10, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes,
Commissioner, Department of Social Services

SUBJECT: Authority to enter into a subgrant agreement with The Guidance Center of Westchester, Inc., as an approved subrecipient, for an amount not to exceed \$181,449.00, for the provision of 7 units of housing for homeless persons with chemical dependency or co-occurring (mental health/chemical dependency) disorders, under the HUD's 2020 Continuum of Care Program, for the period from December 1, 2021 through November 30, 2022.

On May 20, 2021, your Honorable Board authorized the County of Westchester ("County"), acting by and through its Department of Social Services (the "Department" or "DSS"), to enter into a certain Multiple Projects Renewal Grant Agreement (the "Grant Agreement") with the United States Department of Housing and Urban Development ("HUD") in order to accept grant funds in the total amount of \$7,631,669, under the HUD's 2020 Continuum of Care (CoC) Program. The Grant Agreement will be used to fund ten (10) projects, including a certain leasing project (Grant No. NY0904L2T042007), in the amount of \$186,316.00 ("Grant Funds"), to provide housing for homeless persons with chemical dependency or co-occurring (mental health/chemical dependency) disorders, under the HUD's 2020 Continuum of Care Program.

Authority is now respectfully requested from your Honorable Board for the County, acting by and through DSS, to enter into a subgrant agreement (the "Agreement") with The Guidance Center of Westchester, Inc. (the "TGCW"), as the approved subrecipient under the Grant Agreement, in the amount not to exceed \$181,449.00, to provide 7 units of housing for homeless persons with chemical dependency or co-occurring (mental health/chemical dependency) disorders under the HUD's 2020 Continuum of Care Program – Leasing project, for the period from December 1, 2021 through November 30, 2022. DSS would retain the remaining \$4,867.00 of the Grant Funds to cover the administration costs related to the Agreement.

Since TGCW is an approved subrecipient pursuant to the Grant Agreement, and the Grant Agreement is exempt from the Common Grant rules as it is a renewal grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a), the Common Grant rules do not apply to the Agreement. In addition, the Agreement with TGCW is exempt from the provisions of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof.

The proposed Agreement will serve a public purpose by providing the County with services for the leasing project to help ensure the health and safety of the homeless persons being served.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of fiscal responsibility and public health and safety, as the proposed Agreement will provide seven (7) units of housing to homeless individuals with chemical dependency, which will help ensure the health and safety of such persons housed in those units.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of public health and safety, as the County having the services it needs for the leasing project will ultimately help ensure the health and safety of such persons being served.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed Agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/CMC/cmc

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
APPROVED BY THE BOARD OF SUPERVISORS
APPROVED BY THE COUNTY CLERK
APPROVED BY THE COUNTY ATTORNEY
APPROVED BY THE COUNTY ENGINEER
APPROVED BY THE COUNTY COMPTROLLER
APPROVED BY THE COUNTY SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services (“DSS”), is hereby authorized to enter into a subgrant agreement with The Guidance Center of Westchester, Inc., as an approved subrecipient, in the amount not to exceed \$181,449.00, in order to provide 7 units of housing for homeless persons with chemical dependency or co-occurring (mental health/chemical dependency) disorders, under the HUD’s 2020 Continuum of Care Program – Leasing project, for the period from December 1, 2021 through November 30, 2022; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	929W	4380	T929	\$181,449

Budget Funding Year(s): FY2020 Start Date: 12/01/2021 End Date: 11/30/2022
(must match resolution)

Funding Source Tax Dollars:
State Aid:
Federal Aid: 100%
Other:

\$ 181,449 (expense)
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS - 09/02/2021 - RAYMOND SCUKA, SECRETARY