

86787

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: August 10, 2021
SUBJECT: Authority to Enter into Agreement #21-928 in the matter of Architectural and Engineering Services in connection with New Salt Storage Shed Facilities, Croton Point Park, Lasdon Park, and Sprain Ridge Park, Village of Croton-on-Hudson, Town of Somers, and City of Yonkers, New York

Consultant: DCAK-MSA Architecture and Engineering, P.C. (WBE)
Agreement Amount: \$199,900.00

Subconsultant Approval: Engineered Design Group, Consulting Engineers
RCM Technologies USA, Inc.
Patton Geotech
Heidecker Land Surveying, PLLC
Archaeology & Historic Resource Services, LLC (WBE)

Authority of your Honorable Board is requested for the County of Westchester ("County") acting by and through its Department of Public Works and Transportation ("Department") to enter into Agreement No. 21-928 ("Agreement") with DCAK-MSA Architecture and Engineering, P.C. ("Consultant"), a WBE firm, 520 White Plains Road, Suite 500, Tarrytown, New York 10591, in connection with New Salt Storage Shed Facilities, Croton Point Park, Lasdon Park, and Sprain Ridge Park, Village of Croton-on-Hudson, Town of Somers, and City of Yonkers, New York. The Consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. The County also reserves the right to amend this agreement with the Consultant at a future date to provide for construction phase services including but not limited to construction administration services and project close-out services.

The objective of this project will be to construct a new Salt Storage Shed Facility at each of the following Westchester County Parks: Croton Point Park, Lasdon Park, and Sprain Ridge Park. Each facility shall be approximately 30 feet wide by 40 feet long by 20 feet high. The proposed work shall include, but not be limited to, site improvements, asphalt paving, drainage, lighting, and associated work. All work shall be done in accordance with storm water management requirements. This Agreement will benefit the public as it ensures that each facility meets ongoing operational needs and complies with current building codes.

Board of Acquisition and Contract
Agreement No. 21-928
New Salt Storage Shed Facilities
Croton Point Park, Lasdon Park, and Sprain Ridge Park
DCAK-MSA Architecture and Engineering, P.C.
Page 2

Since the estimated fee for professional services was greater than \$250,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on December 14, 2020, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on February 1, 2021 whereby DCAK-MSA Architecture and Engineering, P.C.; GF55 Architects LLP; H2M architects + engineers; and Lothrop Associates LLP were selected to possibly perform said services. On March 23, 2021, a request for proposal ("RFP") was sent to the qualified firms and subsequently four (4) proposals were received on May 6, 2021.

After reviewing the proposals, and based on the evaluation criteria set forth in the RFP, including technical merit and net cost, the Professional Selection Board at its meeting held July 28, 2021, selected DCAK-MSA Architecture and Engineering, P.C., a WBE firm, as the number one firm to perform architectural and engineering services in connection with New Salt Storage Shed Facilities, Croton Point Park, Lasdon Park, and Sprain Ridge Park, Village of Croton-on-Hudson, Town of Somers, and City of Yonkers, New York, for a total fee of \$199,900.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, the Consultant has requested the utilization of the following subconsultants: Engineered Design Group, Consulting Engineers, for Mechanical, Electrical, Plumbing, and Fire Protection Engineering Services, 75 South Street, Freehold, New Jersey 07728; RCM Technologies USA, Inc., for Structural Engineering Services, 99 Bauer Drive, Suite 101, Oakland, New Jersey 07436; Patton Geotech, for Geotechnical Engineering Services, 36 Patton Road, Newburgh, New York 12550; Heidecker Land Surveying, PLLC, for Land Surveying Services, 24 Crown Street, Kingston, New York 12401; and Archaeology & Historic Resource Services, LLC, a WBE firm, for Archaeological Services, 605 Twin Arch Road, Rock Tavern, New York 12575.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

HJG/AK/as

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval for the County of Westchester (“County”) acting by and through its Department of Public Works and Transportation (“Department”) is hereby granted to enter into Agreement No. 21-928 (“Agreement”) with the firm of DCAK-MSA Architecture and Engineering, P.C. (“Consultant”), a WBE firm, 520 White Plains Road, Suite 500, Tarrytown, New York 10591, for architectural and engineering services associated with New Salt Storage Shed Facilities, Croton Point Park, Lasdon Park, and Sprain Ridge Park, Village of Croton-on-Hudson, Town of Somers, and City of Yonkers, New York. The Consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. The County also reserves the right to amend this agreement with the Consultant at a future date to provide for construction phase services including but not limited to construction administration services and project close-out services; and be it further

RESOLVED, that for services rendered in accordance with the Consultant’s proposal, a total compensation of \$199,900.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Engineered Design Group, Consulting Engineers, for Mechanical, Electrical, Plumbing, and Fire Protection Engineering Services, 75 South Street, Freehold, New Jersey 07728; RCM Technologies USA, Inc., for Structural Engineering Services, 99 Bauer Drive, Suite 101, Oakland, New Jersey 07436; Patton Geotech, for Geotechnical Engineering Services, 36 Patton Road, Newburgh, New York 12550; Heidecker Land Surveying, PLLC, for Land Surveying Services, 24 Crown Street, Kingston, New York 12401; and Archaeology & Historic Resource Services, LLC, a WBE firm, for Archaeological Services, 605 Twin Arch Road, Rock Tavern, New York 12575; and be it further

RESOLVED, that the Agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be December 31, 2025; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 21-928

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RGP11-01-E	6120-01	BA #118-2017	\$199,900.00

Budget Funding Year(s): 2021 Start Date: 09/15/2021 End Date: 12/31/2025
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____ Vendor No.: _____
\$199,900.00 Federal Aid: _____ Encumbrance No.: _____
 (must match resolution) Other: _____