



Benjamin Boykin II  
Chairman,  
Westchester County  
Board of Legislators

## ID # 86587

**DATE:** July 28, 2021

**TO:** Honorable Members of the Board of Acquisition & Contract

**FROM:** Honorable Benjamin Boykin II  
Chairman, Westchester County Board of Legislators

**SUBJECT:** Authority for the County of Westchester (“County”) to enter into an agreement with the Port Chester Carver Center (“Carver Center”) to provide the Virtual Carver Afterschool Program (“Virtual CAP”) for a term commencing January 1, 2021 and continuing through December 31, 2021, for an amount not to exceed \$35,852.00, pursuant to an approved budget.

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The attached Resolution, if approved by your Honorable Board, would authorize the County to enter into an agreement (the “Agreement”) with the Carver Center, pursuant to which the Carver Center will provide the Virtual CAP for Port Chester elementary school students, an academic tutoring and homework support program for 2021 that is designed to be ready to expand into in-person support when circumstances allow. The proposed Agreement will be for a term of one (1) year, commencing January 1, 2021 and continuing through December 31, 2021 for an amount not to exceed \$35,852.00, pursuant to an approved budget, with half due and payable upon contract execution and the other half due and payable on October 1, 2021.

The proposed Agreement will serve a public purpose by helping the most at-risk Port Chester elementary school students achieve in a remote learning environment. Carver Center’s Virtual CAP is designed to help bridge the digital divide and help Port Chester students keep up with remote learning despite the challenges their families face.

The goals and objectives of the proposed Agreement are to provide STEM learning opportunities for Port Chester children. Through the Virtual CAP, Carver Center will help children navigate digital platforms, solve technical problems, and complete their homework. In addition to this academic support, the Virtual CAP will provide social-emotional engagement for the students and maintain a programmatic relationship with their families.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Board of Legislators, which will be responsible for monitoring the Carver Center's performance by means of a performance measurement report which, among other parameters, will include the number of participants who took part in the Virtual CAP as set forth in the Scope of Work.

This Agreement is exempt under the Westchester County Procurement Policy, pursuant to Section 3 (a)xviii thereof, which exempts procurements for the purposes of creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of Westchester County.

Attached for your consideration is a proposed Resolution.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/19/2021 - RAYMOND SCULKY, SECRETARY

# RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the Port Chester Carver Center (the "Carver Center"), pursuant to which the Carver Center will provide the Virtual Carver Afterschool Program, for a term commencing January 1, 2021 and continuing through December 31, 2021; and be it further

**RESOLVED**, that in consideration for the services rendered, the Carver Center shall be paid an amount not to exceed \$35,852.00, with half payable upon contract execution and the other half payable on October 1, 2021; and be it further

**RESOLVED**, that the Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Sub-Unit	Amount in Dollars
101	52	2508	5100	0010	\$35,852.00

Budget Funding Year(s) 2021 Start Date: January 1, 2021 End Date: December 31, 2021  
 (must match resolution)

Funding Source	Tax Dollars <u>\$35,852.00</u>
	State Aid _____
<b>\$ <u>35,852.00</u></b>	Federal Aid _____
(must match resolution)	Other _____