



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

OnBase # 86568

DATE: July 26, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with The Children's Village, Inc. to provide a transitional housing program for homeless young adults between the ages of 18 and 24 for the period from December 1, 2021 through November 30, 2022 in an amount not-to-exceed \$319,124.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with The Children's Village, Inc. ("Children's Village") pursuant to which Children's Village will provide a Continuum of Care program entitled Stepping Stones for up to twelve homeless young adults between the ages of 18 and 24 for the period from December 1, 2021 through November 30, 2022 in an amount not-to-exceed \$319,124, payable pursuant to an approved budget (the "Agreement").

It should be noted that Stepping Stones is funded under a grant from United States Department of Housing and Urban Development (the "Grant"), which your Honorable Board has previously approved pursuant to a separate resolution.

Matching funds in the sum of \$65,979, as required by the Grant, will be provided by Children's Village and the Food Bank for Westchester, therefore the Agreement will be at no cost to the County.

The County has complied with both the County Procurement Policy and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. On April 28, 2021, the Department issued an RFP, seeking proposals from qualified individuals or agencies to provide a Stepping Stones Transitional Housing Program to eligible homeless youth ages 18 to 24 residing in Westchester County. On May 26, 2021, two (2) proposals were

received in response to the RFP; one from Children's Village and the other from Community Housing Innovations ("CHI"). Following a review of both proposals with reference to the evaluation criteria set forth in the RFP, the Department determined that Children's Village was the stronger candidate as it scored the higher rating from the review committee.

The proposed agreement will serve a **public purpose** by providing permanent housing and supportive services to homeless families with a head of household recovering from mental illness to assist in having children remain in the home and return to the home if they are in foster care.

The goals and objectives of the proposed agreement are to provide permanent housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/CW/jpg

R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Children’s Village, Inc. (“Children’s Village”) pursuant to which Children’s Village will provide Stepping Stones, a transitional housing program for up to twelve homeless young adults between the ages of 18 and 24 for the period from December 1, 2021 through November 30, 2022 pursuant to HUD’s Supportive Housing Program in an amount not to exceed \$319,124, payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	929W	4380	T929	\$319,124

Budget Funding Year(s): FY2020
(must match resolution)

Start Date: 12/01/2021 End Date: 11/30/2022

Funding Source
\$319,124
must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/19/2021 - RAYMOND SCUBKA - SECRETARY