

86435

DATE: July 19, 2021

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO AMEND AN AGREEMENT (IT-1581) WITH AT&T CORP. FOR CELLULAR TELEPHONE AND WIRELESS DATA SERVICES UTILIZING NYS OFFICE OF GENERAL SERVICES ("OGS") AGREEMENT NO. PS68689 FOR A TERM COMMENCING ON SEPTEMBER 16, 2019 AND CONTINUING UNTIL THE TERMINATION DATE OF OGS AGREEMENT NO. PS68689 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$60,000, BY INCREASING THE NOT TO EXCEED AMOUNT BY AN ADDITIONAL \$400,000.

BACKGROUND:

- By resolution approved on October 31, 2019, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Information Technology ("DoIT") to enter into an agreement (IT-1581) with AT&T Corp. ("AT&T") for cellular telephone and wireless data services utilizing OGS Agreement No. PS68689 ("PS68689") for a term commencing on September 16, 2019 and continuing until the termination date of PS68689 for a total amount not to exceed \$60,000 (the "Agreement"). The Agreement was subsequently executed.
- The Westchester County Board of Elections ("BoE") has advised DoIT that it anticipates an increase in poll pad usage for election coverage over the next four years (2021 – 2024).
- The expected increase in poll pad usage will require additional wireless data services from AT&T.
- The additional wireless data services are expected to cost approximately \$100,000.00 per year over the next four (4) years, for a total cost of approximately \$400,000.00.
- In order to compensate AT&T for the cost of the additional services, it will be necessary to amend the Agreement to increase the not-to-exceed cap by an additional \$400,000.00, from an amount not-to-exceed \$60,000.00, to a new amount not-to-exceed \$460,000.00.
- This procurement is exempt from the County's procurement policy, under Section 3 (a) i., as it is a procurement made pursuant to General Municipal Law Section 104.

ACTION REQUESTED:

- Authorization to amend an agreement (IT-1581) with AT&T Corp. having an office and place of business at 1 AT&T Way, Bedminster, New Jersey 07921, for cellular telephone and wireless data services, for a term commencing on September 16, 2019 and continuing until the termination date of PS68689, by increasing the total not-to-exceed cap by an additional \$400,000.00, from an amount not-to-exceed \$60,000.00, to a new total amount not-to-exceed \$460,000.00.
- Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain unchanged.

A resolution authorizing the execution of the aforementioned amendment is submitted herewith for your Honorable Board's consideration.

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to amend an agreement (IT-1581) with AT&T Corp., having an office and place of business at 1 AT&T Way, Bedminster, New Jersey 07921, for cellular telephone and wireless data services for a term commencing on September 16, 2019 and continuing until the termination date of New York State Office of General Services (“OGS”) Contract Number PS68689, for a total not to exceed contract amount of \$60,000 (the “Agreement”), by increasing the not-to-exceed cap by an additional \$400,000.00, from an amount not-to-exceed \$60,000.00, to a new total amount not-to-exceed \$460,000.00, payable monthly, utilizing the terms and conditions of said OGS Contract Number PS68689, upon which it is based; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purpose hereof.

Original Agreement: \$60,000
 First Amendment: \$400,000
 Total: \$460,000

Account to be Charged/Credited:

Agreement No. IT-1581

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2021			Various County Departments			\$100,000
2022			Various County Departments			\$100,000
2023			Various County Departments			\$100,000
2024			Various County Departments			\$100,000

Budget Funding Year(s): 2021-2024 Start Date: 9/16/19 End Date: 9/15/24, unless sooner terminated by OGS, or unless subsequently extended by OGS

Funding Source: Tax Dollars: _____
 State Aid _____
 Federal Aid _____

\$400,000
 (must match resolution) Other: Costs for cellular telephone & wireless data services are charged directly to the County departments utilizing the service