

86429

DATE: July 19, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution Authorizing the Agreement between the County of Westchester and the Town of Cortlandt for a sewer evaluation and feasibility study of the Roa Hook Road area.

The attached resolution authorizes the County of Westchester (the "County") to enter into an agreement with the Town of Cortlandt (the "Town") to provide a grant from the Community Development Block Grant Program to provide funding for a sewer evaluation and feasibility study of the Roa Hook Road area. The study would evaluate the feasibility of a proposed sanitary collection system and a water main extension installation from Annsville Circle to Doghouse Road along US Route 9/Albany Post Road/US Route 9A in the Town. The amount of the grant is \$70,000, pursuant to an approved budget, and the term of the agreement is August 1, 2021 to July 31, 2022.

The Town plans to do a request for proposals for a multi-phased study to evaluate the service potential of 9A servicing approximately 31 parcels and 45 acres of underutilized and undeveloped land. Phase 1 is to perform a feasibility study identifying all parcels and potential development, design flow and its impact on the Peekskill treatment facility versus available capacity. Phase 2 is to obtain route survey information, including potential easements along lot frontages, to construct and install sanitary infrastructure outside of the NYS DOT right-of-way. Phase 3 is to prepare a preliminary map, plan and report for proposed sanitary district. Phase 4 is to prepare 30%, 60% and 90% engineered plans and cost estimates for sanitary and water infrastructure necessary to obtain approval from parties with approval jurisdiction. Phase 5 is to complete construction drawings and bid documents. Phase 6 is for construction administration and inspection.

The goal and objective of the agreement is to ensure the safety of the public by providing an evaluation & feasibility study for the Town to evaluate the sewer system. The project will be monitored by the Town Engineer and the County Department of Planning staff, who will review all documents to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 37-2019, adopted March 11, 2019, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Programs, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 30, 2019, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$3,544,891 in Community Development Block Grant (CDBG) funds.

NVD/cp/
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/12/2021 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Town of Cortlandt, in the amount of \$70,000, pursuant to an approved budget, for a period beginning August 1, 2021, and ending on July 31, 2022, to provide funding through the Community Development Block Grant Program, for an evaluation & feasibility study for a proposed sanitary collection system and water main extension from the Annsville Circle to Doghouse Road along US Route 9/Albany Post Road/US Route 9A in the Town of Cortlandt, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067U	4380	T067	\$70,000

Budget Funding Year(s) FY 2019 Start Date August 1, 2021 End Date July 31, 2022
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____

\$70,000
 (must match resolution) Federal Aid \$70,000 – U.S. Department of Housing and Urban Development
 Other _____

APPROVED BOARD OF ACQUISITION & CONTRACTS - 08/12/2021 - RAYMOND SCUDLITZ, SECRETARY