

86295

DATE: July 22, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.  
Commissioner of Health

Re: Authority for the County of Westchester to enter into Memoranda of Agreement with each of the fifteen (15) coalition partners listed below, pursuant to which each partner will participate in a COVID-19 - related health promotion program for the period from July 1, 2021 through June 30, 2023 in a total aggregate amount not-to-exceed \$360,000.00.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Health (the "Department"), to enter into Memoranda of Agreement ("MOA") with each of the fifteen (15) coalition partners listed below, pursuant to which each partner will participate in a COVID-19 - related health promotion program, for the period from July 1, 2021 through June 30, 2023, in a total aggregate amount not-to-exceed \$360,000.00, in individual amounts not-to-exceed \$10,000.00 per MOA, payable at the rate of \$2,000.00 per educational session provided.

The fifteen (15) coalition partners are:

- 1) New Rochelle-White Plains (NY) Alumni Chapter of Kappa Alpha Psi Fraternity, Inc.
- 2) Interfaith Council for Action, Inc.
- 3) National Association for the Advancement of Colored People, dba Peekskill NAACP
- 4) The LOFT: The Lesbian and Gay Community Services Center, Inc.
- 5) National Alliance on Mental Illness of Westchester, Inc.
- 6) Neighbors Link, Corp.
- 7) RSHM Life Center, Inc.
- 8) United Community Center of Westchester, Inc.
- 9) Kingdom Baptist Church of Yonkers, Inc.
- 10) Ujamaa Community Development Corporation
- 11) National Association of Hispanic Nurses, Westchester County Chapter Inc.
- 12) The WESPAC Foundation, Inc.
- 13) The Matthew Wallace Foundation
- 14) Allen Memorial Church of God in Christ
- 15) Caring for the Homeless of Peekskill Inc., dba Caring for the Hungry and Homeless of Peekskill

The County, through the Department, has received a grant (the “Grant”) from the U.S. Department of Health and Human Services (HHS) to be used to provide community-based participatory approaches to reducing COVID-19 disparities and increasing patient health literacy in Westchester County. As a condition of receiving the Grant, WCDH must enter into Memoranda of Agreement with a coalition of healthcare providers, community organizations, and faith networks in a COVID-19-related health promotion program in which the Department will be the lead agency.

Among other things, the coalition partners will: provide a venue for and participate in collaborative meetings to share educational methods and collectively develop content and format of curriculum; ensure adherence to National Standards for Culturally and Linguistically Appropriate Services; assist the Department in recruiting and training potential health educators to disseminate COVID-19 information in communities in need; and identify hard-to-reach populations who will most benefit from COVID-19 educational programming.

The MOA’s will serve a public purpose by reducing racial and ethnic health disparities related to COVID-19 in Westchester County, with emphasis on geographic areas of focus.

The goals and objectives of the MOAs are to design and implement a health promotion program for Westchester residents who reside in one of the 55 census tracts in the upper quartile of the Social Vulnerability Index, which comprise Yonkers, Port Chester, Mount Vernon, Ossining, Tarrytown, and New Rochelle.

The MOAs are exempt from the Westchester County Procurement Policy (the “Policy”) pursuant to Section 3(a) ix thereof which exempts contracts with educational professionals. In addition, since these services are funded with Federal grant monies, they are also subject to Federal procurement requirements. The Federal procurement regulations (2 CFR§ 200.320) require that contracts be competitively procured, unless such contracts are deemed to be “non-competitive” procurements. Since none of the MOAs will exceed \$10,000.00 in funding, they constitute “Micro-purchases” under the Federal procurement regulations and, as such, are exempt from Federal procurement pursuant to 2 CFR§ 200.320 (c)(1).

Accordingly, authority is respectfully requested from your Honorable Board for the County to enter into these MOAs.

SA/DC/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/19/2021 BY MONICA CULKY, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of Health, it is hereby

**RESOLVED**, that the County of Westchester (the “County”) acting by and through its Department of Health (the “Department”), is authorized to enter into Memoranda of Agreement (“MOA”) with each of the fifteen (15) coalition partners listed below, pursuant to which each partner will participate in a COVID-19 - related health promotion program to provide community-based participatory approaches to reducing COVID-19 disparities and increasing patient health literacy in Westchester County, for the period from July 1, 2021 through June 30, 2023.

The fifteen (15) coalition partners are:

- 1) New Rochelle-White Plains (NY) Alumni Chapter of Kappa Alpha Psi Fraternity, Inc.
- 2) Interfaith Council for Action, Inc.
- 3) National Association for the Advancement of Colored People, dba Peekskill NAACP
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- 15) Caring for the Homeless of Peekskill Inc., dba Caring for the Hungry and Homeless of Peekskill

; and be it further

**RESOLVED**, that in consideration for services to be rendered, the coalition partners shall be paid a total aggregate amount not-to-exceed \$360,000.00, in individual amounts not-to-exceed \$10,000.00 per MOA, payable at the rate of \$2,000.00 per educational session provided; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$
First Amendment	\$
Second Amendment	\$
This Amendment	\$
TOTAL	\$ _____

Agreement #

APPROVED BOARD OF ACQUISITION & CONSTRUCTION - 08/19/2021 - RAYMOND SCUKY, SECRETARY

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
263	27	W039	4380	G039	\$180,000
263	27	X039	4380	G039	\$180,000

Budget Funding Year(s)  
(must match resolution) 2021-2023 Start Date 07/01/2021 End Date 07/31/2023

Funding Source	Tax Dollars	_____
	State Aid	_____
<b>\$360,000</b>	Federal Aid	Federal Direct – US Dept of Health & Human Services
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/19/2021 - RAYMOND SCULKY, SECRETARY