

George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

86169

DATE: June 29, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Resolution to exempt the procurement of an agreement with Nexgen, Inc. to provide database migration, Microsoft server setup, testing and validation for the Department of Social Services Child Welfare Manual from an outside vendor datacenter, to the Westchester County datacenter for the period August 1, 2021 through September 30, 2021 pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures.

We are requesting that authorization be given to the County of Westchester ("County") to exempt the procurement of an agreement from the procedures of the Westchester County Procurement Policy with Nexgen, Inc. ("Nexgen") to provide database migration, Microsoft server setup, testing and validation for the Department of Social Services Child Welfare Manual (the "Manual") to be moved from an outside vendor datacenter, to the Westchester County datacenter.

Nexgen has provided the technical expertise and support for the Manual since 2008 and starting over with a different vendor would delay the migration, incur additional costs and could jeopardize the ongoing stability of the established environment. The Manual has been on the datacenter of the County's contractor, Westchester Institute for Human Development, and the County now plans to migrate the Manual to County datacenter to be operational by January 1, 2022, in order to maintain the integrity of the Manual internally and to eliminate this additional cost.

Therefore, pursuant to Section 3(a) xxi, of the Westchester County Procurement Policy and Procedures, it is recommended that your Honorable Board determine, by resolution passed prior to commencing the procurement of Nexgen's services that compliance with procedural requirements of the Policy would not be in the best interest of the County.

Accordingly, a resolution to exempt the procurement of this agreement is hereby submitted for your Honorable Board's consideration. Because the proposed Agreement will be a short form, not requiring approval of your Honorable Board, a separate resolution has not been submitted requesting authority to enter into this Agreement.

LGT/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an Agreement with the Nexgen, Inc. to provide database migration, Microsoft server setup, testing and validation for the Department of Social Services Child Welfare Manual for the period August 1, 2021 through September 30, 2021.

APPROVED BOARD OF ACQUISITION & CONTRACTS
JOAN COCCIARDI, SECRETARY