



Benjamin Boykin II
Chairman,
Westchester County
Board of Legislators

ID # 86098

DATE: June 30, 2021

TO: Honorable Members of the Board of Acquisition & Contract

FROM: Hon. Benjamin Boykin II, Chairman, Board of Legislators

RE: Authority for the County of Westchester to amend an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2022, in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation.

On December 20, 2018, your Honorable Board approved a Resolution authorizing the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2019, for an amount not-to-exceed \$32,335.00 payable pursuant to an approved budget, and subject to renewal at the County’s option for up to two (2) one (1) year periods. In the event the County exercises the renewal options, the County would pay Granicus an amount not to exceed \$26,960.00 and \$27,499.20, respectively, subject to appropriation.

On December 12, 2019, your Honorable Board approved a Resolution authorizing the County to amend the agreement with Granicus in order to add .data conversion for the Legistar “software as a service” agenda management solution to stream meetings of the Board of Legislators and replace the renewal periods with a three (3) year extension for a term from January 1, 2020 through December 31, 2022, for a total amount not-to-exceed \$224, 344.43, payable pursuant to an approved budget and subject to budget appropriation.

Authority of your Honorable Board is requested to further amend the agreement with Granicus in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation. All other provisions of the agreement as amended will remain unchanged.

The goals and objectives of this agreement are to help the Board of Legislators conduct its business in the most transparent way possible and provide online access to public meetings.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

BB/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/01/2021 - LISA M. JAMES SECRETARY

RESOLUTION

Upon a communication from the Chairman of the Board of Legislators, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, for a term January 1, 2019 through December 31, 2022, in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation; and be it further

RESOLVED, that all other provisions of the agreement, as amended, shall remain unchanged; and be it further

RESOLVED, that the Chairman of the Board of Legislators or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Sub-Unit	Amount in Dollars
101	10	1000	4380		\$58,500.00

Budget Funding Year(s) 2021 & 2022 Start Date: January 1, 2021 End Date: December 31, 2022
(must match resolution)

Funding Source

Tax Dollars \$58,500.00

State Aid _____

\$ 58,500.00

Federal Aid _____

(must match resolution)

Other _____